

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT  
OFFICE OF THE SHERIFF**

*Todd W. Priebe, Sheriff  
James A. Risseeuw, Inspector*

February 25, 2017

Sheboygan County Board of Supervisors and  
County Administrator Adam Payne  
508 New York Avenue  
Sheboygan, WI 53081

Dear Ladies and Gentlemen:

I am pleased to present the 2016 Annual Report for the Sheriff's Office. The report describes activities of the Sheriff's Office in its various functions and mission to protect and enhance the quality of life in Sheboygan County by working cooperatively with the citizens. It describes, in general terms, the Sheriff's Office 2016 activities, performance to budget in 2016, a recap of 2016 goals, and a statement of 2017 goals.


Combined Dispatch went live on November 29, 2016 in the new center at the county Law Enforcement Center. The newly upgraded radio system also went live that day bringing the two closely related projects to the point of near completion. Some adjustments to new equipment and removal of old equipment will take place during the first quarter of 2017.

We did not meet our goal of operating within our budget in 2016, ending the year at \$161,283, or 0.87%, over budget primarily due to a large increase in jail population and a large number of vacancies in our corrections division resulting in additional medical, meals, and overtime costs. We also had five retirements that required payout of old sick bank balances totaling \$128,000.

As part of our 2016 budget process, we continued to use Jail Assessment Funds to supplement the Correctional Services operating budget. We used \$50,000 to fund jail medical and mental health services through our contract with Advanced Correctional Health and \$24,000 for replacement of clothes dryers at the Detention Center. In 2017, we will use \$140,000 of Jail Assessment Funds with \$100,000 being used for medical and mental health services and \$40,000 being used to upgrade the detention center surveillance camera system.

In closing, I would like to extend my sincere gratitude to the Law, Human Resources and Finance Committees for their continued support. I welcome any questions from you regarding these matters or any other services for which we are responsible.

Respectfully submitted,



Sheriff Todd Priebe

# Sheriff's Office 2016 Annual Report

## Mission Statement

"To serve all citizens of Sheboygan County by providing the highest level of professional law enforcement, correctional and support services possible. We will work together in partnership with our community to continually improve and sustain public safety and quality of life."

## Statutory Responsibilities

The men and women working for the Sheboygan County Sheriff's Office gain their authority and receive specific responsibilities from Wisconsin Statutes 59.27 & 59.28 summarized as follows:

- Enforce all laws; keep and preserve the peace within the County.
- Provide for the housing, care and security of all inmates.
- Maintain accurate records pertaining to all inmates.
- Attend to and provide security for the five circuit courts and court commissioner. Serve or execute all processes, writs, precepts and all other lawful orders issued by the courts.
- Conduct operations involving water recovery and rescue.

### 2016 Incidents/Calls for Service

Traffic Citations/Warnings	12,666
Driving Under the Influence	145
Warrants/Commitments Received	1,140
Accidents	1,644
K-9 Activity	45
Transports	1,996
Paper Service	3,294
EMS Calls	3,58
Fire Calls	3,474
Incidents	18,537

Adult Male Bookings	2,555
Adult Female Bookings	780
<b>Total Adult Bookings</b>	<b>3,335</b>

Juvenile Male Bookings	287
Juvenile Female Bookings	105
<b>Total Juvenile Bookings</b>	<b>392</b>

### **Average Daily Jail Population**

Adult	265
Juvenile	12

## **Goals and Objectives Achieved in 2016**

The Sheriff's Office did not achieve all of our goals set in 2016. These goals encompass a wide variety of topics, ranging from budget performance to completing the transition to Combined Dispatch. Below are the major goals and objectives achieved or not achieved by the Sheriff's Office in 2016:

- **Operate within our budget-** The Sheriff's Office was \$161,283 over budget due to some increases in corrections costs due to a sharp population increase, overtime related to unfilled positions, and unanticipated sick leave bank payouts due to retirements.
- **Successful recruitment and hiring to fill positions in Patrol and Corrections-** positions were filled in Patrol division but due to more resignations in Corrections, several positions remained unfilled.
- **Transition to Combined Center-** The new center went live on November 29, along with the new radio system.
- **Complete updated policy manual through Lexipol-** Corrections Policy manual is complete. Due to some format changes we need to back track and re-write portions of the manual. Progress will continue in 2017.

### **Budget**

Our total budget for 2016 was \$18,588,644 which included \$16,985,559 in tax levy. The steady increase in our inmate population necessitated the re-opening of our downtown jail facility. This created the need for additional staffing and increased costs related to inmate meals and medical care. In October of 2016 we began housing juvenile inmates for counties of Door and Marinette due to the closing of Brown County to outside agencies. This change, along with regular requests from other counties to board juvenile inmates, has increased our revenues between \$18,000-\$20,000 per month.

### **Issues and Challenges Ahead**

Our first challenge of 2017 is to fill all of the open positions in our Corrections Division. We initiated a pay incentive for 2017 to retain our current training officers and encourage former training officers to return as trainers. This enables us to fill more positions from each eligibility list more quickly due to increased training capacity.

Our second challenge, also related to Corrections Division, is to initiate a long term plan to expand our capacity at the Detention Center to house our inmates and consider boarding Wisconsin Department of Corrections Inmates to create some offsetting revenue.

### **Goals and Objectives for 2017**

- Operate within our budget
- Successful recruitment and hiring of new employees to fill vacancies in Corrections Division
- Develop long term plan to expand capacity at the Detention Center
- Complete updated policy manual through Lexipol with funding from Wisconsin County Mutual