

CHAPTER 96
SHERIFF'S AND MEDICAL EXAMINER'S FEES

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- 96.01 COMPLIANCE WITH STATE LAW. The Sheriff and Medical Examiner shall comply with all statutes and administrative regulations concerning fees to be charged for services provided, except as set forth in the following provisions where the County Board is empowered to establish a higher fee.
- 96.02 SERVICE OF PROCESS. Pursuant to Wis. Stat. §§ 814.70(1) and 814.705(1), the fee for each service or attempted service of a summons or any other process for commencement of an action, a writ, an order of injunction, a subpoena or any other order whether in a criminal, forfeiture, or civil matter shall be Sixty Dollars (\$60.00) for each defendant or person and shall include up to three (3) attempts.
- 96.03 EXECUTION ON JUDGMENT, WRITS, AND WARRANTS. Pursuant to Wis. Stat. §§ 814.70(2) and 814.705(1), the service fee for an execution on a judgment demanding payment thereof or an attempt to execute shall be Seventy-five Dollars (\$75.00) per defendant or person. The fee for execution of a writ of replevin, writ of assistance, writ of restitution, or any other writ, warrant, or an attempt to execute shall be Seventy-five Dollars (\$75.00) per defendant or person and shall include up to three (3) attempts. Upon successful service, the fee shall include up to one hour of the executing officer's presence. Any additional time shall be billed at the officer's hourly rate. The fee for execution of a warrant shall be Twenty-five Dollars (\$25.00) per defendant or person.
- 96.04 TRAVEL; CIVIL PROCESS. Pursuant to Wis. Stat. §§ 814.70(3) and 814.705(1), the fee for travel in serving any summons, writ, or other process except criminal warrants, shall be CHARGED AT THE STANDARD County-approved mileage rate for business reimbursement in effect at the time the mileage fee is incurred.
- 96.05 INJUNCTIONS AND RESTRAINING ORDERS. Pursuant to Wis. Stat. § 814.70(1), no fee shall be charged to a petitioner for service of a petition for a domestic abuse injunction, child abuse restraining order, restraining order or injunction for individuals at risk, or harassment restraining order for stalking. If convicted of violating a temporary restraining order or injunction, the respondent shall be responsible for service fees.
- 96.06 TRAVEL; CRIMINAL PROCESS. Pursuant to Wis. Stat. §§ 814.70(4) and 814.705(4), the fee for travel in serving any criminal process shall be charged at the standard County-approved mileage rate for business reimbursement in effect at the time the mileage fee is incurred.
- 96.07 PREPAYMENT OF FEES. The party requesting service shall pay the fee at the time of the request unless exempt under Section 96.05 above or the Wisconsin Statutes.
- 96.08 SALES OF REAL ESTATE. Pursuant to Wis. Stat. §§ 814.70(9) and 814.705(2), the fee for all necessary activities of the Sheriff in connection with the sale of real estate under any judgment or order of the court shall be One Hundred Fifty Dollars (\$150.00) of which Seventy-five Dollars (\$75.00) shall be prepaid and non-refundable.

- 96.09 COLLECTION FROM DEFENDANTS. Pursuant to Wis. Stat. §§ 814.60(3), 814.70, and 973.06(1) where fees are incurred for service of process and travel in service of process, the Sheriff shall request the prosecuting agency to ask the sentencing court to impose such fees upon the defendant upon conviction.
- 96.10 CERTIFICATIONS OF DEATH. Pursuant to Wis. Stat. §§ 59.36 and 69.18(2)(d)3, except for a medical certification for the cause of death of an indigent, the fee charged by the Medical Examiner for providing a medical certification of death shall be as established and amended by the Law Committee.
- 96.11 CREMATION PERMITS. Pursuant to Wis. Stat. §§ 59.36, and 979.10, the fee charged by the Medical Examiner for each cremation permit issued shall be as established and amended by the Law Committee.
- 96.12 DISINTERMENT FEE. Pursuant to Wis. Stat. §§ 59.36, the fee charged by the Medical Examiner for each disinterment shall be established and amended by the Law Committee.
- 96.13 TRANSPORT CHARGES. Pursuant to Wis. Stat. § 59.36, the charge assessed by the Medical Examiner for transporting a deceased person from a death scene to a County morgue or a holding facility shall be as established and amended by the Law Committee, plus any actual out-of-pocket expenses for transport pouches or similar disposable items.
- 96.14 TISSUE HARVESTING. In the event a tissue harvesting organization uses the County morgue facilities for its activities, the Medical Examiner shall charge the organization a fee that the Medical Examiner believes is commercially reasonable for the actual and necessary expenses for the use of the facilities.

History: Ord. 3 (2008/09); Ord. 7 (2013/14); Ord. 14 (2013/14); Ord. 5 (2017/18); Ord. 5 (2020/21); Ord. 2 (2022/23); Ord. 5 (2023/24); Ord. 8 (2024/25)