

SHEBOYGAN COUNTY ORDINANCE NO. 12 (2010/11)

Re: Amending Sheriff's Department Table of Organization

WHEREAS, the recent organizational study undertaken by Virchow Krause recommends certain modifications to the Sheriff's Department Table of Organization which, in part, the Law Committee believes to be in the best interest of the Department, and

WHEREAS, one of the recommendations is to move from a sworn officer "Evidence Technician" position to a non-sworn "Property Officer" position, and

WHEREAS, this would allow flexibility to hire qualified staff with the skills to process evidence but who might not otherwise have a law enforcement background at a cost-savings to the County, and

WHEREAS, another recommendation is to allow the Sheriff's Department to have flexibility similar to Rocky Knolls to hire full-time equivalents (FTEs) when it makes financial sense to do so;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Section 40.02(20)**. Section 40.02(20) of the Sheboygan County Code of Ordinances is hereby amended as follows (amendments shown in bold italics):

(20) <u>SHERIFF</u>	Present	Proposed
	<u>FTE</u>	
<u>Administrative</u>		
Sheriff (Department Head)	1	1
Inspector (Assistant Department Head)	1	1
Director of Operations (Operational Commander)	1	1
<u>Support Services</u>		
Captain (Support Services)	1	1
Communications Center Manager	1	1
Dispatcher (Communications Center)	12	12
Director of Emergency Management/EPCRA Planning	1	1
Office Manager	1	1
Administrative Assistant	1	1
Secretary I/II	9	9
Accountant	1	1
Account Clerk II	2	2
Mechanic (Civilian)	1	1
Mechanic's Aide/Car Washer	1	1
<u>Operations – Corrections</u>		
Correctional Administrator	1	1
Assistant Correctional Administrator	1	1
Correctional Supervisor (Shift Commander, Sergeant)	11	11
Correctional Officer (Male/Female)	55	55
Correctional Officer - DOC contract	1	1

The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human

Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.

Correctional Officer/Jail Rehabilitation Corporal	1	1
Correctional Officer/EMP	1	1
Classification Officer	1	1
Booking Clerk	4	4
 <u>Operations – Law Enforcement</u>		
Captain (CID and Patrol)	2	2
Supervisor (Lieutenant, Sergeant, Corporal)	15	15
Deputy Sheriff (Road Patrol)	39	39
Detective (General Assignments)	6	6
Detective (MEG Unit)	1	1
Deputy (MEG Unit)	1	1
Evidence Technician	1	
Property Officer (non-sworn)		1
Deputy Sheriff (Civil Process/Court Services)	<u>8</u>	<u>8</u>
TOTALS	183	183

Section 2. **Amending Section 40.03.** Section 40.03 of the Sheboygan County Code of Ordinances is amended to read as follows (amendment shown in bold italics):

40.03 EQUIVALENT POSITIONS AUTHORIZED. With regard to the Table of Organization for Rocky Knoll **and the Sheriff's Department**, each authorized full-time position may be construed to authorize the "equivalent" of one full-time position [that is, forty (40) hours per week], and the position may also be filled by two (2) or more individuals within such hourly equivalent authorization. The herein equivalent shall not apply to any other subsections of the other Tables of Organization.

The exact number of authorized positions in each classification permitted under the above subsection shall be determined by the Health Care Centers Committee **as to Rocky Knoll or the Law Committee as to the Sheriff's Department**, but in no event shall it exceed the total set forth in said subsection.

(The rest of this page intentionally left blank.)

Section 3. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 21st day of December, 2010.

LAW COMMITTEE

Brian C. Hoffmann

Brian C. Hoffmann, Chairperson

Thomas V. Epping

Thomas V. Epping, Vice-Chairperson

Thomas Wegner

Thomas Wegner, Secretary

George Marthenze

George Marthenze

Mark Winkel

Mark Winkel

ENACTED 01.18.2011

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