

SHEBOYGAN COUNTY ORDINANCE NO. 06 (2014/15)

Re: **Updating Chapter 47 – Salary Grade Classifications**

**Printed as amended*

WHEREAS, Chapter 47 of the Sheboygan County Code provides for a pay grade classification system for Sheboygan County employees who are not part of a recognized bargaining unit, and

WHEREAS, there are certain pay grade and position changes and job titles that have been changed on the County departmental tables of organization that have not been changed in the pay grade classification grid at Sec. 47.02; and

WHEREAS, as the County is undertaking a comprehensive compensation study, it is in the best interest of the County to bring its current pay grade classification ordinance up to date,

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Updating Salary Grade Classifications.** Section 47.02 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions indicated by redlining, deletions by strikeouts):

Grade	Position	Department
20	County Administrator	County Administrator
19	Director Director Director	Finance/Info Tech Health/Human Svcs Human Resources
18	Administrator	Rocky Knoll
17	Psychologist Supervisor – Clinical Treatment/Intake Assessment (PhD)	Rocky Knoll Health/Human Svcs
16	Director (Highway Commissioner) Division Manager – Community Programs Division Manager – Public Health Division Manager – Social Services Court Commissioner Manager – Information Technology	Transportation Health/Human Svcs Health/Human Svcs Health/Human Svcs Court Commissioner Finance/Info Tech
15	Child Support Enforcement Attorney Director Director Inspector (Assistant Department Head) Manager – Information Technology	Corporation Counsel Building Services Planning/Conserv Sheriff Finance/Info Tech
14	Director/Clinical Coordinator – Community Support Director – Nursing Manager – Business/Administrative Support	Health/Human Svcs Rocky Knoll Health/Human Svcs

	Supervisor – Clinical Treatment/Intake Assessment (non-PhD)	Health/Human Svcs
13	Controller Deputy Director Director of Operations (Operational Commander) Director – Social Services/Marketing Purchasing Agent1 Airport Superintendent Supervisor – Long-term Support/Developmental Disability Supervisor – Program Supervisor – Social Work Supervisor – TASC and Contract Services for Mental Health/AODA Surveyor/Engineer	Finance/Info Tech Finance/Info Tech Sheriff Rocky Knoll Finance/Info Tech Transportation Health/Human Svcs Health/Human Svcs Health/Human Svcs Health/Human Svcs Health/Human Svcs Transportation
12	Area Nurse Manager Land Use Regulation Manager Captain – Criminal Investigations/Operations Commander Correctional Administrator County Conservationist Captain – Patrol Operations Commander Captain – Support Services Director Environmental Health Officer Manager – Accounting (Transportation) Manager – Economic Support Manager – Special Projects Network/System Administrator Supervisor – ADRC Supervisor – Long-term Support/Developmental Disability Supervisor – Nurse (Night Shift)	Rocky Knoll Planning/Conserv Sheriff Sheriff Planning/Conserv Sheriff Sheriff Child Support Health/Human Svcs Finance/Info Tech Health/Human Svcs Finance/Info Tech Finance/Info Tech Health/Human Svcs Health/Human Svcs Rocky Knoll
11	Assistant Court Commissioner Assistant Director – Nursing Clinical Admissions/Case Manager Planning/Conservation *Manager (Conservationist) Dietician - Registered Resident Assessment Coordinator Senior HR Generalist Superintendent – Patrol/Highway Supervisor – Engineering Supervisor – Building Services Supervisor – Payroll Analyst	Court Commissioner Rocky Knoll Rocky Knoll Planning/Conserv Rocky Knoll Rocky Knoll Human Resources Transportation Land/Water Cons Building Services Finance/Info Tech
10	Accounts Receivable Coordinator (Rocky Knoll) Admission/Technology Manager Analyst Assistant Correctional Administrator Auditor/Analyst	Finance/Info Tech Rocky Knoll Human Resources Sheriff Finance/Info Tech

1 If this position no longer performs services to the City of Sheboygan pursuant to the Agreement with the City of Sheboygan authorized by Resolution No. 12 (2008/08), this position will return to Grade 12.

	Director – Activities	Rocky Knoll
	Director – Building Services	Rocky Knoll
	Director – Food Services	Rocky Knoll
	Manager – Building Services	Rocky Knoll
	Manager – Non-Motorized Transport Pilot Program	Planning/Conserv
	Senior Accountant	Finance/Info Tech
	Senior Accountant	Health/Human Svcs
	Superintendent – Shop	Transportation
	Supervisor – Economic Support	Health/Human Svcs
	Supervisor – Food Services	Rocky Knoll
	Supervisor – Victim/Witness Assistance Program	District Attorney
9	Chief Deputy Clerk of Courts	Clerk of Courts
	Director – Emergency Management/EPCRA Planning	Sheriff
	Lead Staffing Coordinator	Rocky Knoll
	Register in Probate	Clerk of Courts
	Supervisor – District Shed	Transportation
	Supervisor – Office	Clerk of Courts
	Supervisor – Office	District Attorney
	Supervisor	Child Support
	Veterans' Service Officer	Veterans' Service
8	Accountant	Finance/Info Tech
	Accountant	Health/Human Svcs
	Accountant	Sheriff
	Administrator – Support Services	Sheriff
	Assistant to Administrator	Rocky Knoll
	Assistant Surveyor/Assistant Engineer	Transportation
	Assistant (to County Administrator)	County Administrator
	Director – Health Information Systems	Rocky Knoll
	Social Worker	Rocky Knoll
	Supervisor – Billing	Rocky Knoll
	Supervisor – Office	Health/Human Svcs
	Supervisor – Office	Register of Deeds
	Supervisor – Office	Treasurer
7	Account Specialist	Finance/Info Tech
	Accounts Receivable Analyst	Finance/Info Tech
	Activity Therapist	Rocky Knoll
	Benefits Assistant	Human Resources
	Billing Supervisor	Rocky Knoll
	Lead Court Accountant	Clerk of Courts
	Lead Court Clerk	Clerk of Courts
	Mechanic (Civilian)	Sheriff
	Office Manager	Rocky Knoll
	Office Manager	Sheriff
6	Accounts Receivable Associate (Rocky Knoll)	Finance/Info Tech
	Administrative Assistant	Finance/Info Tech
	Administrative Assistant	Rocky Knoll
	Administrative Assistant/Secretary	Sheriff
	Administrative Assistant/Secretary	Transportation
	Supervisor – Environmental Services	Rocky Knoll
5	Secretary Coordinator	Human Resources

4	Confidential Secretary	Rocky Knoll
3	Check Fraud Investigator	District Attorney
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1		

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 23rd day of September, 2014.

HUMAN RESOURCES COMMITTEE

Fran Damp
Fran Damp, Chairperson

Keith Abler
Keith Abler, Vice-Chairperson

Edward J. Procek
Edward J. Procek, Secretary

Devin LeMahieu
Devin LeMahieu

Greg Weggeman

Opposed to Introduction:

Countersigned by:

Roger Te Stroete, Chairperson

ENACTED 10.21.2014

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