

## **2017 ADOPTED BUDGET**

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## SHEBOYGAN COUNTY

Thomas G. Wegner Chairman of the Board Adam N. Payne County Administrator

November 14, 2016

Honorable Members of the Sheboygan County Board of Supervisors

Ladies and Gentlemen:

We are pleased to present the Sheboygan County Annual Budget for Fiscal Year 2017. This document builds on past accomplishments and existing strengths, while continuously striving to improve and meet the future needs of Sheboygan County residents.

Sheboygan County is recognized as a leader of responsive and cost-effective local government. We strive to provide excellent service in a fiscally responsible manner, and the 2017 budget continues this track record. The budget includes a decrease in the County property tax levy of 1.03% or \$498,582. This decrease is primarily due to use of \$1,000,000 of sales tax revenue for direct property tax relief offset by the capturing of the net new construction. The tax rate is \$5.65, a decrease of 12 cents, or 2.02% from the 2016 rate of \$5.77. The 2017 budget reflects the 5th property tax reduction in the last ten years.

The budget supports 19 departments, 820 employees, implementing over 200 programs and services. Our programs and services include maintaining the safety of our highways and roads, law enforcement, protecting our environment and natural resources, providing birth certificates and marriage licenses, land records, and critical health and human services for the mentally ill, elderly, physically disabled children, and the financially poor. We also operate a thriving airport and provide the facilities for the UW-Sheboygan Campus, both vital to economic development.

Sheboygan County has a solid and stable fiscal track record. We have healthy fiscal reserves, an excellent bond rating, and are effectively meeting the demands of providing high quality services in a fiscally responsible manner. To accomplish this, we have made numerous cost-saving changes, conducted department operational reviews, completed county-wide program evaluation and prioritization processes, proactively sought community input, and made timely decisions that helped position us for success.

The budget reflects a tremendous team effort among County Board Supervisors, Department Heads and many others to build on our organization's past accomplishments and to improve how we meet the needs of Sheboygan County residents. The County budget process continues to be very effective and the approach has contributed to Sheboygan County being a leader providing responsive and cost-effective services.

We want to thank the Sheboygan County Board, Department Heads and staff for the hard work and support in preparing the 2017 Budget. Our commitment to the citizens of Sheboygan County will continue to influence our decisions regarding future budgets, programs and the services we provide.

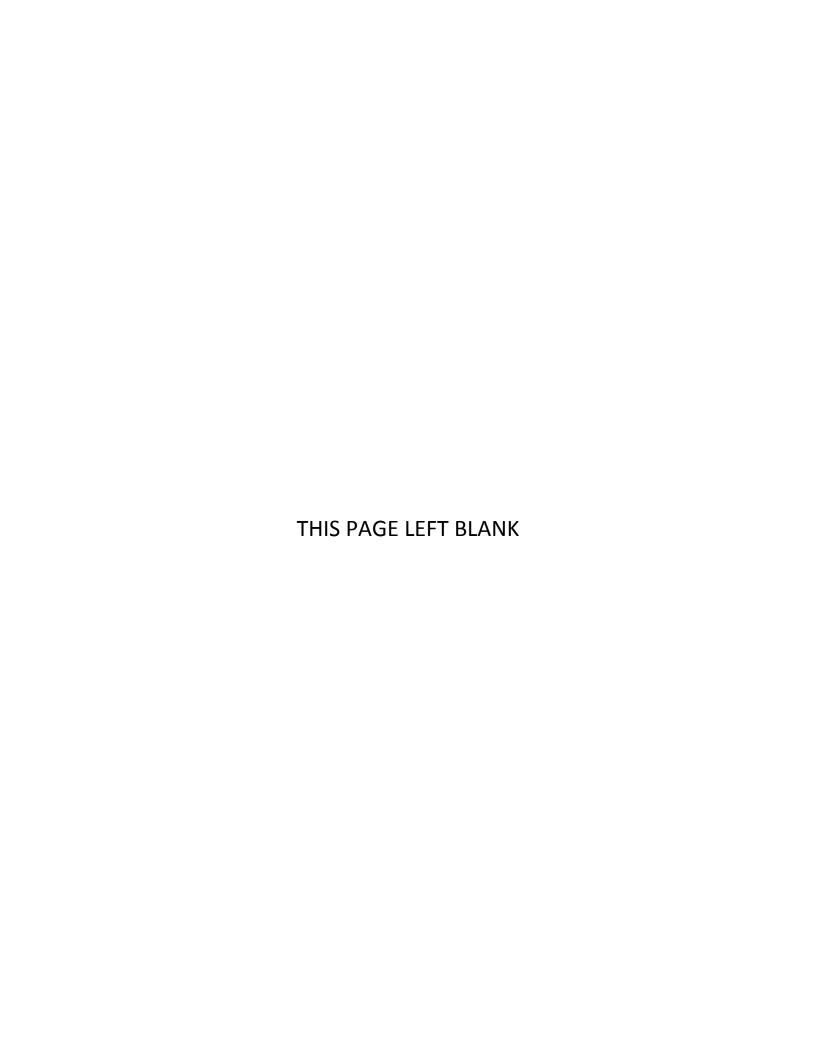
Thomas G. Wegner Chairman of the Board Greg Weggeman
Chairman of the Finance Committee

Adam N. Payne County Administrator

Administration Building 508 New York Avenue - Room 311

Sheboygan, WI 53081-4126

Thomas.Wegner@SheboyganCounty.com Adam.Payne@SheboyganCounty.com www.SheboyganCounty.com





## SHEBOYGAN COUNTY

Wendy A. Charnon Finance Director

Robert T. Wagner
Deputy Finance Director

November 14, 2016

Honorable Chairperson and Members of the Sheboygan County Board of Supervisors

#### Ladies and Gentlemen:

The 2017 adopted budget allocates the expenditure of \$145,913,995 and assesses a tax levy of \$47,861,055. The property tax levy decreases \$498,582, or 1.03%. This decrease is the result of \$1,000,000 in property tax relief allocated from the new Sheboygan County half cent Sales Tax, offset by the 1.35% levy increase from the net new construction. Individual property owners will see fluctuations, depending on the municipality they live in and changes in property values throughout the county.

It is important to understand the difference between the county tax rate and the county tax levy. The county tax levy is the amount of tax dollars paid by the taxpayers to fund the county budget, while the tax rate is the percentage of the tax levy over the whole tax base of the county. [Tax rate = (tax levy/equalized value per 1,000)]. For 2017 the tax rate is \$5.65 per \$1,000. For example, on a \$100,000 home, the County tax levy is \$565.

The 2016 equalized value increased 1.01% (without Tax Incremental Financing Districts). As a result of this increase and the decrease in the tax levy, the tax rate decreased \$0.12.

In 2017 the county will utilize unassigned general fund balance for the Transportation Complex in the amount of \$2,627,120. Additional funds for the Transportation Complex will also come from the sale of existing properties at Elkhart Lake and Plymouth. This fund balance use still provides for adherence to the minimum fund balance requirement of 15% of total governmental fund expenditures. The County plans to finance the remaining portion of the Transportation Complex and the fourteen other projects included in the Five Year Capital Plan.

Sheboygan County remains committed to being a leader of providing cost-effective, quality programs and services. Some of the key components represented in the 2017 budget are:

- Funding to establish a Drug Treatment Court and provide non-hospital based detoxification services for people struggling with heroin and other drug addictions
- > Establishment of the Transportation Fund utilizing County Sales Tax revenue to maintain our Transportation System and purchase equipment
- > Construction of a new Transportation Complex to consolidate three aging highway facilities
- > Reconstruction and resurfacing projects at the Airport
- > Courthouse Security Enhancements
- > Courthouse Front Step and Flag Pole repairs
- New Sheriff's Department Squads
- > HVAC upgrades for the University of Wisconsin Sheboygan
- > Roof replacement and Fire Alarm System upgrades
- > Rocky Knoll Nursing Home Resident Call System enhancements
- > Continued support for the Sheboygan County Economic Development Corporation

The capital projects planned for 2017 includes:

- Over \$6.5 million of roadway improvements
- Nearly \$2.8 million in airport reconstruction and improvements
- Over \$1.3 million of building improvements

Short-term and medium-term investments will continue to serve as vehicles for investment of our idle funds. Interest revenue earned on our investments will fluctuate as rates change due to market conditions and may vary from our projections.

Sheboygan County continues to borrow funds to pay for projects in the five-year capital plan, with a projected borrowing for 2017 of \$10 million. By ordinance, annual capital project borrowing is restricted to \$5.5 million annually unless approved by a two thirds vote by the County Board. This approval was attained from the County Board on November 1, 2016 with Resolution No. 27 (2016/17) – Approving Borrowing in Excess of Budget Control Policy.

It has been our pleasure working with the County Administrator, Finance Committee, County Board Chairman, and all of the liaison committees, department heads, and their staff on the 2017 budget. We share with them the continued commitment to provide the highest quality service in the most cost-effective manner possible to the taxpayers of Sheboygan County.

Wendy A. Charnon Finance Director Robert T. Wagner Deputy Finance Director

#### COUNTY OF SHEBOYGAN, WISCONSIN

#### **COUNTY BOARD OF SUPERVISORS**

#### **Term Expires April, 2018**

George J. Marthenze Vice-Chairperson Keith D. Abler Vernon C. Koch Steven H. Bauer Henry M. Nelson James Baumgart Libby T. Ogea Richard C. Bemis Roger R. Otten Edward J. Procek Al J. Bosman Charles W. Conrardy Roger L. TeStroete Fay B. Uraynar Fran M. Damp Thomas V. Epping Jacob L. Van Dixhorn Greg Weggeman Jim Glavan William C. Goehring Mark S. Winkel Brian R. Hilbelink Robert J. Ziegelbauer

Brian C. Hoffmann

#### OFFICIALS OF THE COUNTY OF SHEBOYGAN, WISCONSIN

#### **COUNTY BOARD OF SUPERVISORS**

#### **BOARD YEAR 2016 - 2018**

(Term Expires April, 2018)

Chairperson	Thomas Wegner
Vice-Chairperson	George J. Marthenze

#### **ELECTED**

#### EXECUTIVE COMMITTEE

Thomas Wegner, Chairperson George J. Marthenze, Vice-Chairperson William C. Goehring, Secretary Vernon C. Koch Edward J. Procek

#### **APPOINTED**

#### FINANCE COMMITTEE

Greg Weggeman, Chairperson George J. Marthenze, Vice-Chairperson Mark S. Winkel, Secretary William C. Goehring Roger L. TeStroete

#### HEALTH & HUMAN SERVICES COMMITTEE

James Baumgart, Chairperson Brian C. Hoffmann, Vice-Chairperson Jacob L. Van Dixhorn, Secretary Thomas V. Epping Henry M. Nelson Roger R. Otten Curtiss Nyenhuis (\*) Peggy Fieder (\*) Larry Samet (\*)

(\*) Not a County Board Member

#### HEALTH CARE CENTERS COMMITTEE

Richard C. Bemis, Chairperson Brian C. Hoffmann, Vice-Chairperson Charles W. Conrardy, Secretary Al J. Bosman Roger R. Otten

#### HUMAN RESOURCES COMMITTEE

Edward J. Procek, Chairperson Keith D. Abler, Vice-Chairperson Charles W. Conrardy, Secretary Fran M. Damp Roger L. TeStroete

#### **LAW COMMITTEE**

Vernon C. Koch, Chairperson Thomas V. Epping, Vice-Chairperson Fay B. Uraynar, Secretary Libby T. Ogea Mark S. Winkel

#### PLANNING, RESOURCES, AGRICULTURE & EXTENSION COMMITTEE

Keith D. Abler, Chairperson Fran M. Damp, Vice-Chairperson Libby T. Ogea, Secretary James Baumgart Steven H. Bauer

#### **PROPERTY COMMITTEE**

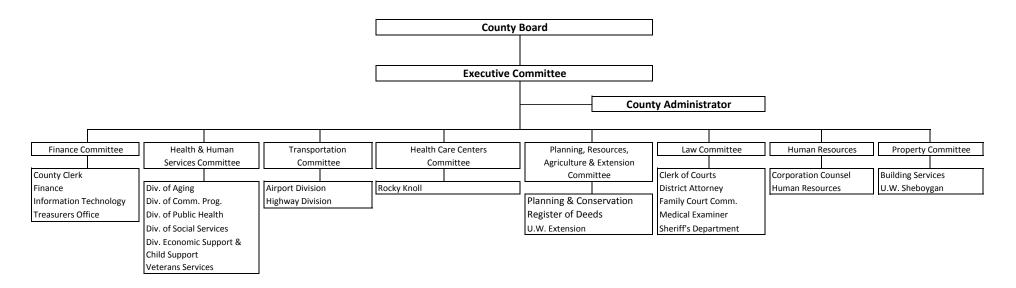
James Glaven, Chairperson Henry M. Nelson, Vice-Chairperson Robert J. Ziegelbauer, Secretary Brian R. Hilbelink Steven H. Bauer

#### TRANSPORTATION COMMITTEE

Jacob L. Van Dixhorn, Chairperson Roger L. TeStroete, Vice-Chairperson James Glaven, Secretary Richard C. Bemis Al J. Bosman

(\*) Not a County Board Member

## COUNTY OF SHEBOYGAN, WISCONSIN ORGANIZATIONAL CHART



## COUNTY OF SHEBOYGAN, WISCONSIN

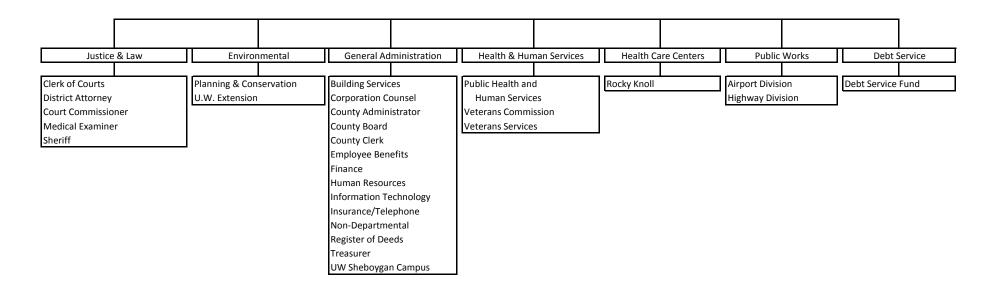
#### **OFFICES AND DEPARTMENTS**

## Chief Administrative Officer

County Administrator	Adam N. Payne
Department Heads	
Building Services	James TeBeest
Clerk of Courts*	Melody Lorge
County Clerk*	Jon Dolson
Court Commissioner	Ryan O'Rourke
Corporation Counsel**	Atty. Carl Buesing
District Attorney*	Joe R. DeCecco
Finance	Wendy A. Charnon
Health & Human Services	Thomas D. Eggebrecht
Health Care Centers	Rachelle Vallesky
Human Resources	Jean Gallimore
Information Technology	Chris Lewinski
Medical Examiner	David J. Leffin
Planning & Conservation	Aaron Brault
Register of Deeds*	Ellen Schleicher
Sheriff*	Todd W. Priebe
Transportation	Greg Schnell
Treasurer*	Laura M. Henning-Lorenz
University of Wisconsin-Extension***	Jane Jensen & Linda Robson
University of Wisconsin-Sheboygan***	Jackie Joseph-Silverstein
Veterans Service	Charlene Cobb

<sup>\*</sup> Elected Position \*\* Contracted Employee \*\*\* State Employee

# COUNTY OF SHEBOYGAN, WISCONSIN DEPARTMENTS BY FUNCTION



## COUNTY OF SHEBOYGAN, WISCONSIN ANNUAL BUDGET PROCESS

The annual budget process is composed of both an operating budget and a five-year capital plan as set forth under County Ordinance Chapter 5. The County Administrator is responsible for submitting the annual budget to the County Board for adoption by County Ordinance 43.07 and Wisconsin Statute 59.18 (5). The County Administrator utilizes a collaborative approach as part of this budget development.

Operating Budget – The operating budget development begins in February and concludes with the final adoption of the annual budget by the County Board in November. The operating budget details all of the operating revenues and expenditures by County Department on a calendar year basis.

#### February - March

The Finance Department prepares and presents preliminary estimates of revenues and expenditures to the County Administrator.

The County Administrator evaluates information from all operating departments to establish preliminary budget assumptions.

The County Administrator presents the preliminary budget assumptions and budgetary impacts to the Executive, Finance, and Human Resources Committees and shares information with all operating departments.

#### April - May

Revisions continue to be made to the budget assumptions and estimated revenues and expenditures.

The County Administrator proposes an annual budget goal and department levy targets.

The levy targets are developed based on the annual budget goal, the most current budget assumptions, estimated revenues and expenditures, and program priority.

The County Administrator presents the annual budget goal, budget assumptions, budgetary impacts, and levy targets to the Executive, Finance, and Human Resources Committees for general support.

#### May – June

The County holds an Annual County Board Leadership Forum, presenting the prior year fiscal results, future trends, budget goal, budget assumptions, and levy targets to the full County Board.

The Finance Department finalizes budget instructions for department guidance through the County's budget process.

The County holds the Annual Budget Kickoff meeting to present the annual budget goals, budget assumptions, budgetary impacts, levy targets, and budget instructions to department heads and key department staff.

#### July

Departments develop the operating budgets based on the budget goals, budget assumptions, and levy targets. The Finance Department assists the departments as needed.

#### July – August

Department Heads submit a preliminary budget to the County Administrator. The budget is reviewed with the County Administrator, Finance Director, Department Head, and key staff. Committee members from the department's liaison committee are encouraged to participate in these review sessions.

Department Heads submit the department's proposed budget to their respective liaison committee for review and formal committee approval.

#### **August – September**

Department Heads submit the liaison committee approved budget to the Finance Committee for their review and formal approval. Liaison committee members are invited to participate at the Finance Committee review.

#### October

The proposed annual budget summary and public hearing notification is published in compliance with Wisconsin Statute §65.90.

The County Administrator presents the proposed annual budget to the County Board.

A public hearing on the budget is conducted one week after the presentation of the proposed annual budget to the County Board. A review of the proposed annual budget by department is also conducted at this meeting.

#### November

The Finance Committee reviews any revisions and submits the resolution adopting the annual budget and appropriating the tax levy.

The County Board adopts the annual budget and approves the resolution appropriating the tax levy.

The Finance Department finalizes the annual budget document.

#### December

The Adopted Annual Budget document is published and distributed to the County Board and is available to the public.

#### COUNTY OF SHEBOYGAN, WISCONSIN 2017 BUDGET SUMMARY

			J	REVE	NUES			EX	PENDI	ITURE	S				
Page	OPERATING BUDGETS	P	Preliminary Budget	Cha	inges	Adopted Budget	F	reliminary Budget	Cha	nges		Adopted Budget	(Usage) Restriction Fund Balance	F	Levy Required
52	Building Services	\$	578,845	\$	_	\$ 578,845	\$	3,402,617	\$	_	\$	3,402,617	\$ -	\$	2,823,772
56	Clerk of Courts		1,253,605		-	1,253,605		2,117,522		-		2,117,522	-		863,917
59	Corporation Counsel		94,038		-	94,038		313,699		-		313,699	-		219,661
62	County Administrator		165		-	165		227,867		-		227,867	-		227,702
65	County Board		-		-	-		209,442		-		209,442	-		209,442
67	County Clerk		209,404		-	209,404		447,347		-		447,347	_		237,943
70	Court Commissioner		70,500		-	70,500		350,666		-		350,666	=		280,166
73	District Attorney		235,901		-	235,901		1,020,660		-		1,020,660	-		784,759
80	Finance		479,292		-	479,292		1,506,471		-		1,506,471	-		1,027,179
88	Human Resources		27,017		-	27,017		587,562		-		587,562	-		560,545
94	Medical Examiner		118,750		-	118,750		178,958		-		178,958	-		60,208
96	Non-Departmental		5,962,195		-	5,962,195		6,373,117		-		6,373,117	(3,706,078)		(3,295,156)
99	Planning and Conservation		859,275		-	859,275		1,952,649		-		1,952,649	-		1,093,374
106	Register of Deeds		721,185		-	721,185		641,403		-		641,403	-		(79,782)
113	Sheriff		2,091,635		-	2,091,635		19,770,218		-		19,770,218	-		17,678,583
118	Transportation - Airport Division		243,884		_	243,884		798,032		_		798,032	-		554,148
127	Treasurer		146,649		-	146,649		756,061		-		756,061	=		609,412
130	UW Extension		30,785		-	30,785		459,416		-		459,416	=		428,631
133	UW Sheboygan		4,922		-	4,922		115,383		-		115,383	-		110,461
135	Veterans Commission		-		_	_		33,619		_		33,619	_		33,619
137	Veterans Services		13,000			 13,000		265,552				265,552	 		252,552
	GENERAL FUND OPERATIONS	\$	13,141,047	\$	-	\$ 13,141,047	\$	41,528,261	\$	-	\$	41,528,261	\$ (3,706,078)	\$	24,681,136
83	Health & Human Services	\$	20,016,390	\$		\$ 20,016,390	\$	33,335,529	\$		\$	33,335,529	\$ 	\$	13,319,139
	SPECIAL REVENUE OPERATIONS	\$	20,016,390	\$	-	\$ 20,016,390	\$	33,335,529	\$	-	\$	33,335,529	\$ -	\$	13,319,139
37	Debt Service	\$	1,156,279	\$		\$ 1,156,279	\$	6,946,900	\$		\$	6,946,900	\$ (595,796)	\$	5,194,825
	DEBT SERVICE OPERATIONS	\$	1,156,279	\$	-	\$ 1,156,279	\$	6,946,900	\$	-	\$	6,946,900	\$ (595,796)	\$	5,194,825

# COUNTY OF SHEBOYGAN, WISCONSIN 2017 BUDGET SUMMARY

		 I	REVEN	NUES				EX	PENDITU	RES				
Page	OPERATING BUDGETS	 Preliminary Budget	Cha	nges		Adopted Budget		Preliminary Budget	Changes	s	Adopted Budget	(Usage) Restriction Fund Balance	F	Levy Required
40	Capital Projects	\$ 18,733,620	\$	_	\$	18,733,620	\$	18,733,620	\$	<u>-</u> _	18,733,620	\$ <u>-</u>	\$	<u>-</u>
	CAPITAL PROJECT OPERATIONS	\$ 18,733,620	\$	-	\$	18,733,620	\$	18,733,620	\$	-	\$ 18,733,620	\$ -	\$	-
43	Transportation Fund	\$ 5,250,000	\$		\$	5,250,000	\$	5,250,000	\$		5,250,000	\$ 	\$	
	TRANSPORTATION FUND OPERATIONS	\$ 5,250,000	\$	-	\$	5,250,000	\$	5,250,000	\$	-	5,250,000	\$ -	\$	-
109	Rocky Knoll	\$ 12,545,258	\$		\$	12,545,258	\$	13,389,835	\$		\$ 13,389,835	\$ <u>-</u>	\$	844,577
	HEALTH CARE CENTERS OPERATIONS	\$ 12,545,258	\$	-	\$	12,545,258	\$	13,389,835	\$	-	\$ 13,389,835	\$ -	\$	844,577
77 91 104 122	Employee Benefits Insurance Information Technology Property/Liability Insurance Transportation - Highway Division	\$ 13,635,872 2,184,879 578,000 13,496,290	\$	- - - -	\$	13,635,872 2,184,879 578,000 13,496,290	\$	13,635,872 2,184,879 578,000 17,667,668	\$	- - - <u>-</u> _	13,635,872 2,184,879 578,000 17,667,668	\$ (350,000)	\$	3,821,378
	INTERNAL SERVICES OPERATIONS	\$ 29,895,041	\$	-	\$	29,895,041	\$	34,066,419	\$	-	\$ 34,066,419	\$ (350,000)	\$	3,821,378
	TOTAL OPERATIONS	\$ 100,737,635	\$		\$	100,737,635	\$	153,250,564	\$		\$ 153,250,564	\$ (4,651,874)	\$	47,861,055
	TAX LEVY REQUIRED												\$	47,861,055
	State Tax Due 2017 State Tax Due 2016	\$1,485,796 \$1,467,123				qualized Value qualized Value	\$ \$	8,464,901,300 8,380,543,700	Mill Rate	•	red 2016		\$	5.6541
				In	creas	e in Value	\$	84,357,600	2015 Mill 0.589		CREASE		\$	5.7701

Note: 2017 usage and restriction of fund balance includes: usage of \$4,257,120 general fund unassigned fund balance for the Transportation Complex, increase of \$587,408 in general fund unassigned fund balance from Sales Tax revenues, usage of Land Record fees of \$23,366, usage of Jail Assessment fees of \$10,000, and usage of \$595,796 of debt service. Usage of unrestricted net position includes \$350,000 of Highway.

# COUNTY OF SHEBOYGAN, WISCONSIN 2017 BUDGET VERSUS 2016 ESTIMATES

(Usage) Restriction

			RE	VEN	IUES	EXPEND	ITUI	RES		of Fund E			
Page	DEPARTMENTAL OPERATING BUDGETS		16 Estimated Revenues		2017 Adopted Budget	 2016 Estimated Expenditures	2	017 Adopted Budget	]	2016 Estimated		2017 Adopted	% of Change
52	Building Services	\$	575,646	\$	578,845	\$ 3,385,663	\$	3,402,617	\$	_	\$	-	0.49%
56	Clerk of Courts		1,255,963		1,253,605	2,277,260		2,117,522		-		-	-15.41%
59	Corporation Counsel		95,774		94,038	310,584		313,699		-		-	2.26%
62	County Administrator		1,029		165	218,932		227,867		-		-	4.50%
65	County Board		-		-	216,940		209,442		-		-	-3.46%
67	County Clerk		211,338		209,404	437,341		447,347		_		-	5.28%
70	Court Commissioner		74,750		70,500	332,952		350,666		-		-	8.51%
73	District Attorney		246,771		235,901	960,363		1,020,660		-		-	9.97%
80	Finance		454,573		479,292	1,323,591		1,506,471		-		-	18.20%
88	Human Resources		33,825		27,017	553,425		587,562		-		-	7.88%
94	Medical Examiner		112,740		118,750	161,694		178,958		-		-	22.99%
96	Non-Departmental		6,668,463		5,962,195	4,689,323		6,373,117		(1,426,314)	14) (3,706,078)		-3.24%
99	Planning and Conservation		1,026,695		859,275	2,040,608		1,952,649		-		-	7.84%
106	Register of Deeds		779,920		721,185	630,351		641,403		-		-	-46.66%
113	Sheriff		1,975,001		2,091,635	19,393,509		19,770,218		(145,000)		-	2.35%
118	Transportation - Airport Division		235,623		243,884	432,216		798,032		-		-	181.88%
127	Treasurer		520,397		146,649	1,029,534		756,061		-		-	19.70%
130	UW Extension		31,365		30,785	467,058		459,416		-		-	-1.62%
133	UW Sheboygan		14,922		4,922	149,270		115,383		-		-	-17.78%
135	Veterans Commission		-		-	15,605		33,619		_		-	115.44%
137	Veterans Services	-	14,678		13,000	 253,101		265,552				<del>-</del> _	5.93%
	GENERAL FUND OPERATIONS	\$	14,329,473	\$	13,141,047	\$ 39,279,320	\$	41,528,261	\$	(1,571,314)	\$	(3,706,078)	5.57%
83	Health & Human Services	\$	19,740,687	\$	20,016,390	\$ 32,780,014	\$	33,335,529	\$		\$		2.15%
	SPECIAL REVENUE OPERATIONS	\$	19,740,687	\$	20,016,390	\$ 32,780,014	\$	33,335,529	\$	-	\$	-	2.15%
37	Debt Service	\$	3,899,885	\$	1,156,279	\$ 10,248,139	\$	6,946,900	\$	(36,507)	\$	(595,796)	-17.70%
	DEBT SERVICE OPERATIONS	\$	3,899,885	\$	1,156,279	\$ 10,248,139	\$	6,946,900	\$	(36,507)	\$	(595,796)	-17.70%

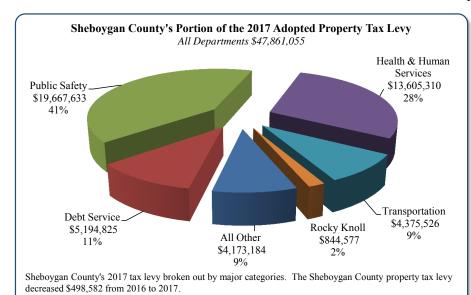
# COUNTY OF SHEBOYGAN, WISCONSIN 2017 BUDGET VERSUS 2016 ESTIMATES

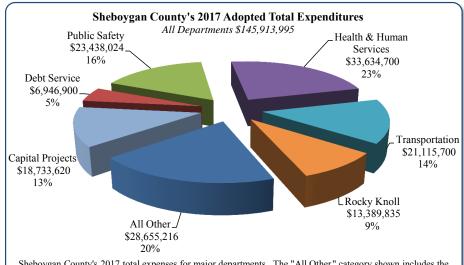
		 RE	VEN	IUES	EXPEND	ITUF	RES	 (Usage) Re of Fund E		
Page	DEPARTMENTAL OPERATING BUDGETS	16 Estimated Revenues		2017 Adopted Budget	016 Estimated Expenditures	20	017 Adopted Budget	 2016 Estimated	 2017 Adopted	% of Change
40	Capital Projects	\$ 2,831,231	\$	18,733,620	\$ 8,155,799	\$	18,733,620	\$ (5,735,000)	\$ 	-100.00%
	CAPITAL PROJECT OPERATIONS	\$ 2,831,231	\$	18,733,620	\$ 8,155,799	\$	18,733,620	\$ (5,735,000)	\$ -	-100.00%
43	Transportation Fund	\$ 	\$	5,250,000	\$ <u>-</u>	\$	5,250,000	\$ 	\$ 	100.00%
	TRANSPORTATION FUND OPERATIONS	\$ -	\$	5,250,000	\$ -	\$	5,250,000	\$ -	\$ -	100.00%
109	Rocky Knoll	\$ 12,585,964		12,545,258	\$ 12,913,752	\$	13,389,835	 	<u>-</u>	157.66%
	HEALTH CARE CENTERS OPERATIONS	\$ 12,585,964	\$	12,545,258	\$ 12,913,752	\$	13,389,835	\$ -	\$ -	157.66%
77	Employee Benefits Insurance	\$ 12,627,824	\$	13,635,872	\$ 12,426,511	\$	13,635,872	\$ (302,765)	\$ -	-100.00%
91 104	Information Technology	2,157,578		2,184,879	2,389,174 678,034		2,184,879	-	-	-100.00% 0.00%
104	Property/Liability Insurance Transportation - Highway Division	 678,034 10,114,867		578,000 13,496,290	 14,477,412		578,000 17,667,668	 <u> </u>	 (350,000)	-12.40%
	INTERNAL SERVICES OPERATIONS	\$ 25,578,303	\$	29,895,041	\$ 29,971,131	\$	34,066,419	\$ (302,765)	\$ (350,000)	-6.57%
	TOTAL OPERATIONS	\$ 78,965,543	\$	100,737,635	\$ 133,348,155	\$	153,250,564	\$ (7,645,586)	\$ (4,651,874)	-7.84%

Note: 2016 usage of fund balance includes: \$145,000 of undesignated fund balance for Sheriff Department, \$56,201 of debt service, and \$235,000 of capital projects. Usage of net position includes \$1,398,790 of Employee Benefits and \$235,000 of Highway. Usage of Land Record fees of \$89,864 and restriction of Jail Assessment fees of \$56,000. 2017 usage and restriction of fund balance includes: usage of \$4,257,120 general fund unassigned fund balance for the Transportation Complex, increase of \$587,408 in general fund unassigned fund balance from Sales Tax revenues, usage of Land Record fees of \$23,366, usage of Jail Assessment fees of \$10,000, and usage of \$595,796 of debt service. Usage of unrestricted net position includes \$350,000 of Highway.

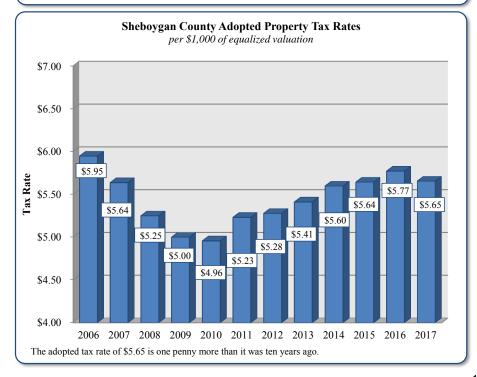
## **Sheboygan County Budget Summary**

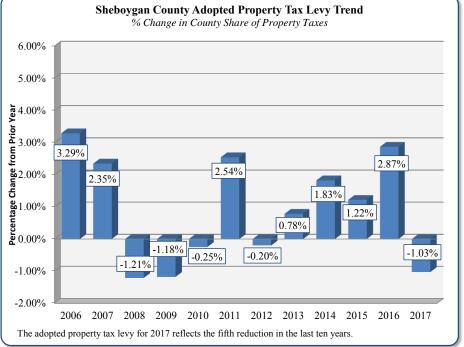
2017 Adopted Budget





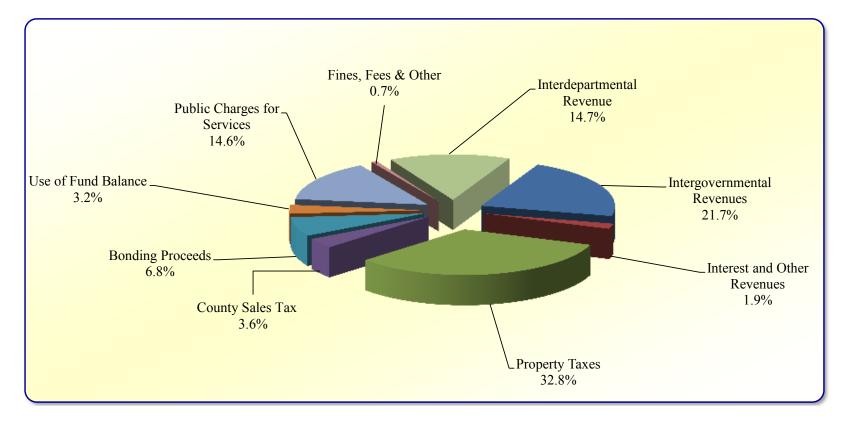
Sheboygan County's 2017 total expenses for major departments. The "All Other" category shown includes the budgeted expenditures for all departments not listed. Funding for total expenditures includes property tax levy, state and federal funding, fees for services, interest revenue, and other non-levy revenues.

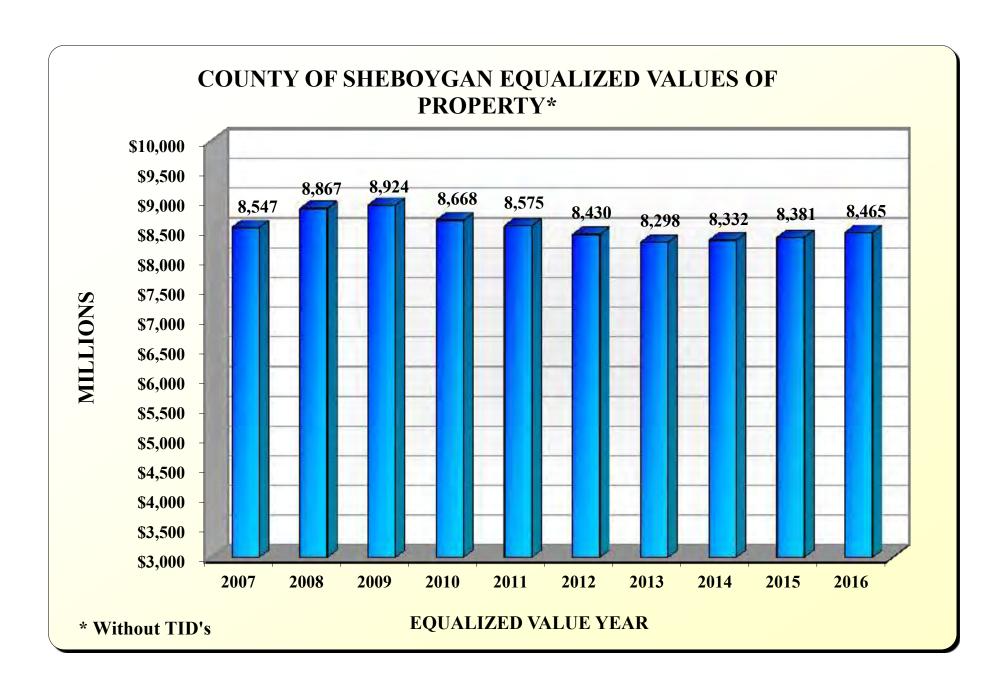




# COUNTY OF SHEBOYGAN, WISCONSIN 2017 BUDGETED REVENUES

Intergovernmental Revenues	\$ 31,612,213
Interest and Other Revenues	2,751,065
Property Taxes	47,861,055
County Sales Tax	5,250,000
Bonding Proceeds	10,000,000
Use of Fund Balance	4,651,874
Public Charges for Services	21,364,799
Fines, Fees & Other	1,010,721
Interdepartmental Revenue	21,412,268
Total	\$ 145,913,995





## COUNTY OF SHEBOYGAN, WISCONSIN LONG-TERM DEBT

As of December 31, 2016

**GEN OBLIGATION** 

**GEN OBLIGATION** 

GEN OBLIGATION

GEN OBLIGATION

GEN OBLIGATION

TAXABLE

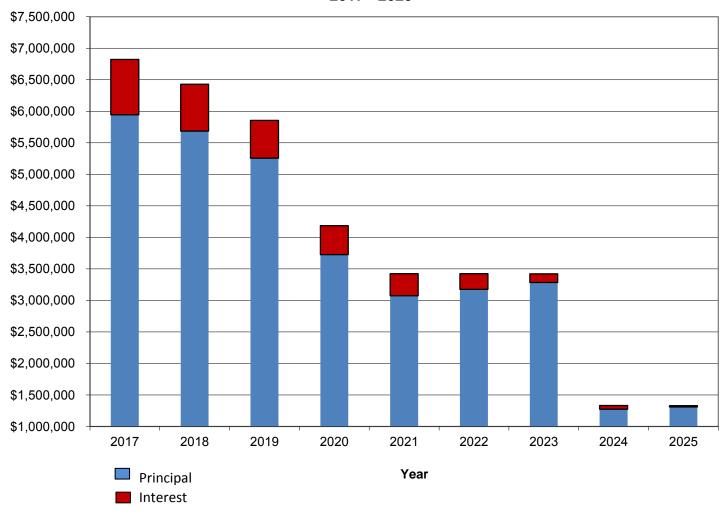
**BUILD AMERICA** 

TAXABLE

GEN OBLIGATION

		REFUNDING BONDS		PROMISSORY OTES - 2010B	PROMISSORY NOTES - 2013	PROMISSORY NOTES - 2014	REFUNDING BONDS	PROMISSORY NOTES - 2015		REFUNDING BONDS	
DATI	RINCIPAL E OF ISSUE URITY DATE	11/9/2010 5/1/2019		11/9/2010 5/9/2020	6/11/2013 5/1/2018	 1/7/2014 5/1/2023	 9/9/2014 12/1/2019	 12/30/2015 5/1/2025		2/16/2016 5/1/2019	 Total
Due	2017	\$ 480,000.00	\$	800,000.00	\$ 775,000.00	\$ 1,565,000.00	\$ 455,000.00	\$ 570,000.00	\$	1,300,000.00	\$ 5,945,000.00
	2018	490,000.00		820,000.00	790,000.00	1,605,000.00	465,000.00	205,000.00		1,310,000.00	5,685,000.00
	2019	505,000.00		835,000.00		1,655,000.00	470,000.00	1,135,000.00		655,000.00	5,255,000.00
	2020			855,000.00		1,715,000.00		1,155,000.00			3,725,000.00
	2021					1,895,000.00		1,180,000.00			3,075,000.00
	2022					1,970,000.00		1,205,000.00			3,175,000.00
	2023					2,050,000.00		1,235,000.00			3,285,000.00
	2024							1,275,000.00			1,275,000.00
	2025							1,310,000.00			1,310,000.00
TOTAL		\$ 1,475,000.00	\$	3,310,000.00	\$ 1,565,000.00	\$ 12,455,000.00	\$ 1,390,000.00	\$ 9,270,000.00	\$	3,265,000.00	\$ 32,730,000.00
MATU	NTEREST JRITY DATES OF INTEREST	01 and 11/01 35% TO 3.42%	-	01 and 11/01 05% TO 3.85%	 5/01 and 11/01 2.00%	5/01 and 11/01 2.0% to 4.0%	5/01 and 12/01 1.5% to 2.0%	5/01 and 11/01 2.00%	5	5/01 and 11/01 2.00%	Total
Due	2017	\$ 37,622.00	\$	100,215.00	\$ 23,550.00	\$ 418,650.00	\$ 26,662.50	\$ 217,900.00	\$	52,300.00	\$ 876,899.50
	2018	24,302.50		76,105.00	7,900.00	378,925.00	18,700.00	210,150.00		26,200.00	742,282.50
	2019	8,635.50		48,156.25		330,025.00	9,400.00	196,750.00		6,550.00	599,516.75
	2020			16,458.75		270,900.00		173,850.00			461,208.75
	2021					198,700.00		150,500.00			349,200.00
	2022					121,400.00		126,650.00			248,050.00
	2022 2023					121,400.00 41,000.00		126,650.00 96,075.00			248,050.00 137,075.00
						•		·			•
	2023					•		96,075.00			137,075.00

# Long-Term Financing Structure 2017 - 2025

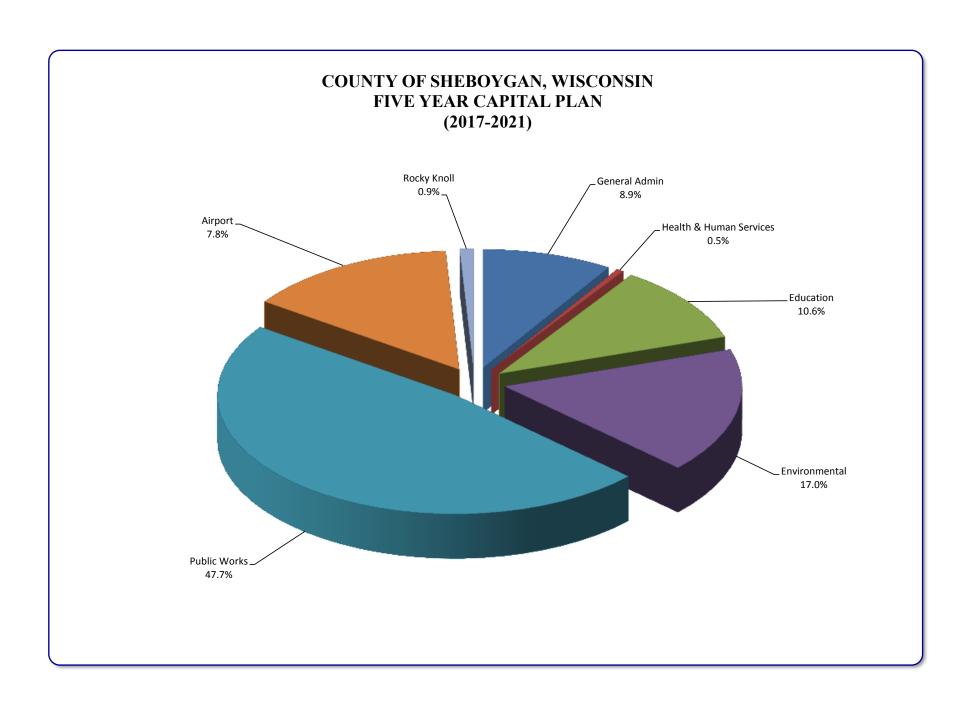


# COUNTY OF SHEBOYGAN, WISCONSIN 2017 Adopted Capital Projects

Department	Project Title	Proj. No.	Budget	Other Sources	Bonded Cost
Planning & Conservation	Amsterdam Dunes Restoration (Mitigation)	931	\$ 114,000	\$ (114,000)	\$ -
	Marsh Multi-Purpose Building & Storage Facilities (site	920	80,000	-	80,000
	preparation & infrastructure improvements)	04-	60.000	(20,000)	22.222
	Marsh Bypass Reconstruction	917	60,000	• • • • •	30,000
	Crystal Lake to Elkhart Lake bike/ped connection	906	75,000	(37,500)	37,500
<b>Building Services</b>	Fire Alarm System Upgrade	1030	179,000	-	179,000
	Key Card Upgrade	1031	90,000	-	90,000
	HVAC Upgrade	1032	453,000	-	453,000
	Elevator Upgrade	1028	92,600	(20,000)	72,600
	Courthouse Front Steps & Flag Pole	1037	108,000	)	108,000
	Roof Replacement	1040	105,000	-	105,000
	Courthouse Security Enhancement	1029	457,700	-	457,700
County Clerk	New Election Equipment	1163	500,000	-	500,000
Rocky Knoll	Wireless Resident Call System	2754	150,000	-	150,000
Information Technology	VOIP	3004	286,707	-	286,707
Airport	Reconstruct GA Apron and Taxiway B	285	1,000,000	(950,000)	50,000
	Construct Taxilanes K1 and S	286	575,000	(525,000)	50,000
	Runway 04/22 Resurface	288	1,275,000	(1,200,000)	75,000
Highway	Transportation Complex	2960	11,882,613	(4,607,120)	7,275,493
	Reconstruction of CTH OK from CTH EE to CTH V	2942	1,000,000	(1,000,000)	-
	Bridge on CTH RR	2946	250,000	(250,000)	
	TOTAL		\$ 18,733,620	\$ (8,733,620)	\$ 10,000,000

#### County of Sheboygan, Wisconsin Five Year Capital Plan Years 2017 through 2021

		PRIOR	YEARS	2017			2018				2019	)	2	020		20	2	2017-2021	
	PROJ		REIMBURSE-		REIMBUI	RSF-		F	REIMBURSE-			REIMBURSE-		REIMBURS	F.		REIMBURSE-		
FIVE YEAR CAPITAL PROJECT TITLE	#	BUDGET	MENT	BUDGET	MEN	-	BUDGET	•	MENT	В	BUDGET	MENT	BUDGET	MENT	- 11	BUDGET	MENT	со	UNTY COST
Amsterdam Dunes Restoration (Mitigation)	931	\$ 87,780	\$ (87,780)	) \$ 114,000	\$ (114,	.000)	\$ 354,500	\$	(354,500)	\$	201,750	\$ (201,750)	\$ 100,875	\$ (100,87	5)	\$ 100,875	\$ (100,875)	\$	-
Marsh Multi-Purpose Building & Storage Facilities	920	\$ 50,000	\$ -	\$ 80,000	\$	-	\$ 200,000	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	280,000
Marsh Bypass & Dam Reconstruction	917	\$ -	\$ -	\$ 60,000	\$ (30,	,000)	\$ -	\$	-	\$	-	\$ -	\$ 370,000	\$	-	\$ 3,600,000	\$ (1,400,000)	\$	2,600,000
Crystal Lake to Elkhart Lake Connector	906	\$ -	\$ -	\$ 75,000	\$ (37,	,500)	\$ 300,000	Ş	(150,000)	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	187,500
OPRT new construction from Greenbush to FDL																			
County Line	910	\$ -	\$ -	\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ 55,000	\$ (27,50	00)	\$ 350,000	\$ (175,000)	\$	202,500
IUT Extension from Wilson-Lima Road to CTH																			
EE/Weeden Creek	925	\$ -	\$ -	\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ 80,000	\$ (64,00	00)	\$ 725,000	\$ (580,000)	\$	161,000
IUT Extension from OPRT to Manitowoc/Calumet																			
County Line	905	\$ -	\$ -	\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ 249,375	\$ (124,68	38)	\$ 1,662,500	\$ (831,249)	\$	955,938
University of Wisconsin Sheboygan Fine Arts																			
Addition & Remodel	1053	\$ 35,000	\$ (14,000)	) \$ -	\$	-	\$ -	\$	-	\$ :	1,895,000	\$ (720,000)	\$ 2,866,000	\$ (720,00	00)	\$ 639,000	\$ (720,000)	\$	3,240,000
Fire Alarm System Upgrades	1030	\$ 184,000	\$ -	\$ 179,000	\$	-	\$ 25,000	Ş	-	\$	148,000	\$ -	\$ -	\$	-	\$ -	\$ -	\$	352,000
Key Card Upgrade	1031	\$ 111,000	\$ -	\$ 90,000	\$	-	\$ 33,000	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	123,000
HVAC Control Upgrade	1032	\$ 745,000	\$ -	\$ 453,000	\$	-	\$ 477,000	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	930,000
Elevator Upgrade	1028			\$ 92,600	\$ (20)	,000)	\$ -	Ş	-	\$	-	\$ -	\$ 29,500	\$	-	\$ 84,400	\$ -	\$	186,500
Courthouse Front Steps & Flag Pole Improvement	1037	\$ -	\$ -	\$ 108,000	\$	-	\$ -	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	108,000
Roof Replacement	1040	\$ 2,525,688	\$ -	\$ 105,000	\$	-	\$ 473,500	Ş	-	\$	373,000	\$ (10,000)	\$ 135,000	\$	-	\$ 52,000	\$ -	\$	1,128,500
Courthouse Security Enhancement	1029	\$ -	\$ -	\$ 457,700	\$	-	\$ -	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	457,700
H&HS Parking Lot Replacement	1036	\$ -	\$ -	\$ -	\$	-	\$ -	Ş	-	\$	-	\$ -	\$ 250,000	\$	-	\$ -	\$ -	\$	250,000
Courthouse Boiler Replacement	1027									\$	76,125	\$ (17,385)	\$ 73,500	\$ (12,00	00)	\$ 77,300		\$	197,540
Radio System Replacement/Upgrade*	1949	\$ 9,477,968	\$ -	\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-
New Election Equipment	1163	\$ -	\$ -	\$ 500,000	\$	-	\$ -	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	500,000
Wireless Resident Call System	2754	\$ -	\$ -	\$ 150,000	\$	-	\$ -	Ş	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	150,000
Building (B) Exterior Renovation	2757	\$ -	\$ -	\$ -	\$	-	\$ 100,000	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	100,000
RK Kitchen Floor Replacement	2758	\$ -	\$ -	\$ -	\$	-	\$ 100,000	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	100,000
Building C (Woodland Village) Boilers	2756	\$ -	\$ -	\$ -	\$	-	\$ -	Ş	-	\$	120,000	\$ -	\$ -	\$	-	\$ -	\$ -	\$	120,000
Voice Over Internet Protocol (VoIP) Telephone																			
System	3004	\$ -	\$ -	\$ 286,707	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$	_	\$ -	\$ -	\$	286,707
Replace Redundant SANs	3007	\$ -	\$ -	\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ 210,000	\$	-	\$ -	\$ -	\$	210,000
Reconstruct GA Apron and Taxiway B	285	\$ 2,084,000	\$ (2,079,800	) \$ 1,000,000	\$ (950)	,000)	\$ -	\$	-	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$	50,000
Construct Taxi Lanes K1 and S	286	\$ -	\$ -	\$ 575,000	\$ (525)		\$ -	9	-	\$	-	\$ -	\$ -	Ś	-	\$ -	\$ -	Ś	50,000
Runway 04/22 Resurface		\$ -	\$ -	\$ 1,275,000	\$ (1,200)	, ,	\$ -	9	-	Ś	-	\$ -	\$ -	Ś	-	, \$ -	\$ -	Ś	75,000
Terminal Building Development		Ś -	S -	Š -	Ś	_	\$ 1.200.000	9	(800,000)	Ś :	1,200,000	\$ (800,000)	\$ 600.000	\$ (400,00	00)	\$ -	\$ -	\$	1,000,000
Reconstruct Taxiway B Center Lane		\$ -	\$ -	S -	Ś	-	\$ 85.000	9		Ś		\$ (954,000)	\$ -	Ś	•	\$ -	\$ -	Ś	25,000
Reconstruct GA Hangar Area & Ramps		\$ -	\$ -	Š -	Ś	_	\$ -	5		Ś		\$ -	\$ 125.000	\$ (100,00		\$ 325,000	\$ (300,000)	Ś	50,000
Transportation Complex		\$ 1,800,740	\$ -	\$11,882,613	\$ (4,607)	.120)	\$11,197,387	Y	(3,472,880)	\$	-	Ÿ	\$ 123,000	\$ (100,00		\$ -	\$ (300,000)	т —	15,000,000
Reconstruction of CTH OK from CTH EE to CTH V		\$ 1,843,760	\$ (85,000)	. , ,	\$ (1,000)		\$ 11,137,307	Ś		Ś		\$ -	\$ -	Ś		\$ -	Š -	Ś	
Bridge on CTH FF	-	\$ 50,000	\$ (50,000)		\$ (1,000)		\$ -	· ·	•	Ś		\$ -	\$ -	Ś		\$ -	\$ -	\$	_
Bridge on CTH RR	2946	\$ 60.000	\$ (50,000)	\$ 250.000	\$ (250		š -	Ś	•	Ś		\$ -	\$ -	Ś		\$ -	\$ -	Ś	_
Shage on ellitim	2540	\$ 19,054,936	Y	) \$ 18,733,620	\$ (8,733)	, ,	\$14,545,387	Υ	5 (4,837,380)	<u> </u>		\$ (2,703,135)	\$ 5,144,250	\$ (1,549,06		\$ 7,616,075	\$ (4,107,124)	Ś	29,076,885
NET COUNTY	COST	\$16,73			000,000	,,	. , ,	<u></u> 708,0			\$2,264,			95,187		<del> </del>	08,951	_	29,076,885
NET COUNTY	CO31	\$10,73	0,330	\$10,0	,000,000		<b>39,</b> ,	ارەن	JU /		,204,	/ <del>4</del> U	<b>\$3,</b> 3	JJ,10/		۶۵٫۵۱	בכב,טו	Ş	23,010,083



Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
County Sales Tax					6,750,000	6,750,000	
Less: Sales Tax Distribution					1,500,000-	1,500,000-	
Sales and Use Tax	136	120	72	120	120	120	
Interest and Penalty on Tax	9,500	4,700	278	4,700	5,500	5,500	17.02
In Rem Fees	1,860	1,800	2,820	2,820	1,800	1,800	
Federal Grants	1,695,357	1,240,932	772,338	1,266,544	1,180,240	1,180,240	4.89
State Grants	34,505,043	23,423,536	10,082,338	26,293,534	24,388,431	24,388,431	4.12
Charges to State of Wisconsin	3,434,535	3,195,416	2,369,968	3,739,933	3,191,323	3,191,323	.13
State Gov't Pay't Lieu Tax	65,026	65,100	71,556	71,566	71,570	71,570	9.94
Grants from Local Gov'ts	65,432						
Charges - Other Local Gov'ts	5,532,811	2,482,898	1,473,996	2,449,091	2,780,649	2,780,649	11.99
Business Licenses	279,983	282,000	154,588	282,000	326,286	326,286	15.70
Non-Business Licenses	111,732	107,000	71,392	111,100	113,335	113,335	5.92
Other Permits and Fees	239,587	228,700	133,354	234,172	236,500	236,500	3.41
Recreation Fees	35,803	35,000	22,035	35,000	35,500	35,500	1.43
Violations, Judgements, Damages	318,962	294,700	171,228	300,900	299,100	299,100	1.49
Public Charges for:							
General Government	1,675,095	1,502,580	828,789	1,554,337	1,532,355	1,532,355	1.98
Public Safety	1,451,516	1,370,096	661,717	1,388,499	1,622,443	1,622,443	18.42
Public Works	287,733	243,805	109,937	242,540	246,244	246,244	1.00
Health Care Services	13,511,586	13,502,626	6,863,019	13,663,693	13,944,861	13,944,861	3.28
H & HS Services	6,583,677-	3,877,974	995,539-	1,326,817	3,888,996	3,888,996	.28
Conservation and Development	2,770,334	189,900	125,073	207,598	129,900	129,900	31.60
Interest Income	1,517,288	1,339,355	760,832	1,371,857	1,322,357	1,322,357	1.27
Premium on Issuance - GO Debt	453,755		72,745	72,745			

Description	2015	2016	June, 2016	2016 Annual	2017 Budget	2017 Board	% Chg from
	Actual	Budget	YTD	Projection	Request	Adopted Budget	2016 Budget
Block Grant Principal	169,962		297,516				
Rent Revenue	177,577	171,623	95,406	211,070	205,447	205,447	19.71
Property Sales	23,146		637				
Insurance Recoveries	2,142						
Donations	1,044,577	771,332	354,390	543,634	318,290	318,290	58.74
Other Misc. Revenue	1,835,935	1,188,106	856,501	2,486,307	897,551	897,551	24.46
General Revenue	64,632,737	55,519,299	25,356,986	57,860,577	61,988,798	61,988,798	11.65
Interdepartmental Revenue							
Insurance & Employee Related	10,501,523	11,140,073	5,500,562	10,951,985	12,017,882	12,017,882	7.88
Repairs & Maintenance Services	130,058	122,461	90,682	120,066	112,124	112,124	8.44
System Operation Revenue	2,221,846	2,216,141	1,105,782	2,205,551	2,143,715	2,143,715	3.27
Public Safety Revenue	5,647	5,200	7,789	5,200	9,200	9,200	76.92
Other Interdept'l Revenue	4,139,568	3,603,230	744,017	3,406,244	7,129,347	7,129,347	97.86
Interdepartmental Revenue	16,998,641	17,087,105	7,448,833	16,689,046	21,412,268	21,412,268	25.31
Total Revenue	81,631,379	72,606,404	32,805,818	74,549,623	83,401,066	83,401,066	14.87
Expense							
Wages	39,776,119	40,549,353	20,414,398	40,789,841	41,959,038	41,959,038	3.48
Benefits	17,587,858	18,621,441	9,004,477	18,062,806	19,546,133	19,546,133	4.97
Personnel Related Expenses	57,363,977	59,170,794	29,418,875	58,852,647	61,505,171	61,505,171	3.95
Purchased Services	21,566,437	23,084,345	10,366,865	21,060,001	21,901,986	21,901,986	5.12
Repairs and Maintenance	2,195,125	2,382,175	1,115,006	2,482,503	2,345,089	2,345,089	1.56
General Operating	12,853,299	11,187,658	6,189,163	12,884,452	12,996,997	12,996,997	16.17

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Fixed Charges	1,194,712	1,149,882	557,046	1,123,360	1,201,206	1,201,206	4.46
Bad Debt Expense	38,143	28,575	43,653	47,913	23,575	23,575	17.50
Building & Improvement Depreciation	466,782		235,320				
Other Improvements Depreciation	40,907		15,259				
Machinery & Equipment Depreciation	1,194,546		560,699				
Principal	6,045,000	5,755,000	8,720,000	9,170,000	5,945,000	5,945,000	3.30
Interest	1,003,202	1,043,966	552,794	1,024,613	877,000	877,000	15.99
Debt Issuance Costs/Financing	125,889	166,500	53,726	53,726	125,000	125,000	24.92
Operating Expense	46,724,044	44,798,101	28,409,529	47,846,568	45,415,853	45,415,853	1.38
Employee Related Insurance	9,993,779	10,583,573	5,222,312	10,635,647	11,395,605	11,395,605	7.67
Insurance Charges	567,744	616,500	308,250	616,358	576,250	576,250	6.53
Repairs & Maintenance Charges	624,885	607,062	332,388	637,718	612,259	612,259	.86
System Operation Charges	2,221,846	2,216,138	1,105,782	2,224,752	2,143,716	2,143,716	3.27
Public Safety Charges	5,647	5,200	7,789	12,200	9,200	9,200	76.92
Health & Human Services	42,264						
Other Interdepartmental Charges	516,802	569,063	272,730	557,486	569,213	569,213	.03
Interdepartmental Charges	13,972,966	14,597,536	7,249,251	14,684,161	15,306,243	15,306,243	4.85
Land and Land Improvements	114,936	7,500	295,595	418,926			100.00
Buildings and Improvements			10,710	102,670	79,611	79,611	
Other Improvements	65,184	27,000	12,000	27,000	105,000	105,000	288.89
Machinery and Equipment	80,008	141,800	315,181	495,466	598,154	598,154	321.83
Communication Equipment	7,276	175,000	557	189,146			100.00
Computer and Systems Equipment	19,000	56,365	40,860	158,919	72,540	72,540	28.70
Vehicles	365,649	1,558,800	1,013,532	1,265,933	1,097,803	1,097,803	29.57
Capital Outlay	652,052	1,966,465	1,688,435	2,658,060	1,953,108	1,953,108	.68

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Capital Project Expenditures	13,918,607	8,037,000	1,970,100	8,155,799	18,733,620	18,733,620	133.09
Transportation Fund Expenditures					3,000,000	3,000,000	
Capital Projects	13,918,607	8,037,000	1,970,100	8,155,799	21,733,620	21,733,620	170.42
Total Expense	132,631,646	128,569,896	68,736,190	132,197,235	145,913,995	145,913,995	13.49
Other Financing Sources:							
Proceeds from LT Debt	9,500,000	5,500,000			10,000,000	10,000,000	81.82
Proceeds from Refunding Bonds			3,265,000	3,265,000			
Operating Transfers In	3,175,950	284,864	668,009	1,150,920	7,336,569	7,336,569	2,475.46
Operating Transfers Out	3,175,950	284,864	668,009	1,150,920	7,336,569	7,336,569	2,475.46
Equity							
Use of Unrestricted Net Position		1,633,790		302,765	350,000	350,000	78.58
Use of Undesignated Fund Balance		145,000		1,537,450	4,257,120	4,257,120	2,835.94
Use of Jail Assessment Fund Balance		56,000-		56,000-	10,000	10,000	117.86
Use of Capital Project Fund Balance		235,000		5,735,000	584,408-	584,408-	348.68
Use of Debt Service Fund Balance		56,201		36,507	595,796	595,796	960.12
Use of Land Records Fund Balance		89,864		89,864	23,366	23,366	74.00
Total Equity		2,103,855		7,645,586	4,651,874	4,651,874	121.11
Tax Levy Required / (Contributed)	47,063,023	48,359,637	25,417,546	48,359,637	47,861,055	47,861,055	1.03

## **General Fund**

This is the County's main operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

Made up of the following departments:

**Building Services** 

Clerk of Courts

**Corporation Counsel** 

**County Administrator** 

**County Board** 

County Clerk

Court Commissioner

District Attorney

**Finance** 

**Human Resources** 

**Medical Examiner** 

Non-Departmental

Planning and Conservation

Register of Deeds

Sheriff

Transportation - Airport Division

Treasurer

**UW Extension** 

UW Sheboygan

**Veterans Commission** 

**Veterans Services** 

### General Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Sales and Use Tax	136	120	72	120	120	120	
Interest and Penalty on Tax	9,500	4,700	278	4,700	5,500	5,500	17.02
In Rem Fees	1,860	1,800	2,820	2,820	1,800	1,800	
Federal Grants	640,082	199,742	177,133	199,840	94,898	94,898	52.49
State Grants	5,832,667	4,651,435	443,991	4,911,393	4,601,813	4,601,813	1.07
State Gov't Pay't Lieu Tax	65,026	65,100	71,556	71,566	71,570	71,570	9.94
Grants from Local Gov'ts	10,928						
Charges - Other Local Gov'ts	95,551	99,482	52,544	100,811	100,959	100,959	1.48
Non-Business Licenses	111,732	107,000	71,392	111,100	113,335	113,335	5.92
Other Permits and Fees	239,587	228,700	133,354	234,172	236,500	236,500	3.41
Recreation Fees	35,803	35,000	22,035	35,000	35,500	35,500	1.43
Violations, Judgements, Damages	318,962	294,700	171,228	300,900	299,100	299,100	1.49
Public Charges for:							
General Government	1,479,497	1,345,570	740,002	1,385,804	1,367,804	1,367,804	1.65
Public Safety	1,451,203	1,370,046	661,399	1,388,129	1,622,210	1,622,210	18.41
Public Works	234,309	233,805	103,792	231,395	236,244	236,244	1.04
Health Care Services	51,516	51,000	25,992	51,000	50,000	50,000	1.96
Conservation and Development	2,770,334	189,900	125,073	207,598	129,900	129,900	31.60
Interest Income	1,374,026	1,260,650	672,334	1,303,772	1,285,650	1,285,650	1.98
Rent Revenue	146,644	138,892	62,839	148,260	142,637	142,637	2.70
Property Sales	23,106		637				
Donations	138,530	119,432	42,770	120,431	29,432	29,432	75.36
Other Misc. Revenue	1,196,224	643,312	519,993	1,922,591	741,913	741,913	15.33
General Revenue	16,227,223	11,040,386	4,101,234	12,731,402	11,166,885	11,166,885	1.15

#### General Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Interdepartmental Revenue							
Repairs & Maintenance Services	22,443	24,500	6,424	10,500	28,275	28,275	15.41
System Operation Revenue	1,327	382	573	640	382	382	
Public Safety Revenue	5,422	5,000	7,659	5,000	9,000	9,000	80.00
Other Interdept'l Revenue	1,075,832	1,043,828	542,988	1,058,783	1,059,381	1,059,381	1.49
Interdepartmental Revenue	1,105,024	1,073,710	557,643	1,074,923	1,097,038	1,097,038	2.17
Total Revenue	17,332,248	12,114,096	4,658,877	13,806,325	12,263,923	12,263,923	1.24
Expense							
Wages	17,191,749	17,994,291	9,034,515	17,964,677	18,468,417	18,468,417	2.63
Benefits	2,519,475	2,656,892	1,290,850	2,633,504	2,800,790	2,800,790	5.42
Personnel Related Expenses	19,711,224	20,651,183	10,325,365	20,598,181	21,269,207	21,269,207	2.99
Purchased Services	4,556,030	3,623,500	2,116,153	3,873,398	3,624,117	3,624,117	.02
Repairs and Maintenance	903,365	974,143	442,030	1,142,205	1,047,285	1,047,285	7.51
General Operating	4,099,921	3,772,946	2,331,856	5,728,703	3,270,032	3,270,032	13.33
Fixed Charges	395,118	294,963	134,199	319,045	353,836	353,836	19.96
Bad Debt Expense	1,233	3,575	330	3,641	3,575	3,575	
Interest	1,392		100	200	100	100	
Operating Expense	9,957,059	8,669,127	5,024,669	11,067,192	8,298,945	8,298,945	4.27
Employee Related Insurance	4,209,324	4,549,764	2,233,242	4,552,165	4,793,603	4,793,603	5.36
Insurance Charges	191,471	217,422	108,711	217,279	203,349	203,349	6.47
Repairs & Maintenance Charges	110,058	100,961	85,775	139,759	91,324	91,324	9.55
System Operation Charges	829,752	822,347	408,434	826,666	903,169	903,169	9.83

### General Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Public Safety Charges	225	200	130	200	200	200	2010 Bunger
Other Interdepartmental Charges	104,322	104,770	51,704	104,770	105,568	105,568	.76
Interdepartmental Charges	5,445,153	5,795,464	2,887,996	5,840,839	6,097,213	6,097,213	5.21
Land and Land Improvements	114,936	7,500	98,169	221,500			100.00
Buildings and Improvements					79,611	79,611	
Other Improvements	65,184	27,000	12,000	27,000	105,000	105,000	288.89
Machinery and Equipment	80,008	24,000	49,160	84,000	391,347	391,347	1,530.61
Communication Equipment	7,276	175,000	557	189,146			100.00
Computer and Systems Equipment	19,000		40,860	158,919	34,959	34,959	
Vehicles	365,649	446,400	222,887	446,400	515,410	515,410	15.46
Capital Outlay	652,052	679,900	423,633	1,126,965	1,126,327	1,126,327	65.66
Total Expense	35,765,488	35,795,674	18,661,662	38,633,177	36,791,692	36,791,692	2.78
Operating Transfers In	2,244,775	284,864	135,791	523,148	877,124	877,124	207.91
Operating Transfers Out	874,660	284,864	163,233	646,143	4,736,569	4,736,569	1,562.75
Equity							
Use of Undesignated Fund Balance		145,000		1,537,450	4,257,120	4,257,120	2,835.94
Use of Jail Assessment Fund Balance		56,000-		56,000-	10,000	10,000	117.86
Use of Capital Project Fund Balance					584,408-	584,408-	
Use of Land Records Fund Balance		89,864		89,864	23,366	23,366	74.00
Total Equity		178,864		1,571,314	3,706,078	3,706,078	1,972.01
Tax Levy Required / (Contributed)	22,189,964	23,502,714	11,658,757	23,317,513	24,681,136	24,681,136	5.01

## Special Revenue Fund

These funds are used to account for the proceeds of specific revenue sources that are legally restricted for specific purposes. Non-major special revenue funds include the community development block grant and public safety funds.

Made up of the following departments:

Community Development Block Grant\* Health & Human Services Public Safety\*

<sup>\*</sup> Not budgeted for

### Special Revenue Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Federal Grants	1,055,275	1,041,190	577,869	1,046,029	1,085,342	1,085,342	4.24
State Grants	24,522,377	14,062,168	8,488,722	16,650,460	14,364,007	14,364,007	2.15
Business Licenses	279,983	282,000	154,588	282,000	326,286	326,286	15.70
Public Charges for:							
General Government	109,465	131,010	65,573	132,639	131,300	131,300	.22
Public Safety	106	50	293	345	233	233	366.00
Health Care Services	6,401	8,000	5,024	10,800	10,800	10,800	35.00
H & HS Services	6,583,677-	3,877,974	995,539-	1,326,817	3,888,996	3,888,996	.28
Interest Income	39,191	150	20,786	372	375	375	150.00
Block Grant Principal	169,962		297,516				
Donations	150,310	517,900	190,716	284,203	201,358	201,358	61.12
Other Misc. Revenue	7,805	5,805	2,655	6,522	7,193	7,193	23.91
General Revenue	19,757,198	19,926,247	8,808,203	19,740,187	20,015,890	20,015,890	.45
Interdepartmental Revenue							
Public Safety Revenue	225	200	130	200	200	200	
Other Interdept'l Revenue	232	300	116	300	300	300	
Interdepartmental Revenue	457	500	246	500	500	500	
Total Revenue	19,757,655	19,926,747	8,808,449	19,740,687	20,016,390	20,016,390	.45

# Special Revenue Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	10,502,763	10,362,104	5,316,635	10,658,402	10,855,892	10,855,892	4.77
Benefits	1,450,305	1,538,712	730,313	1,484,966	1,530,879	1,530,879	.51
Personnel Related Expenses	11,953,068	11,900,816	6,046,947	12,143,368	12,386,771	12,386,771	4.08
Purchased Services	12,812,333	14,897,443	6,822,884	14,089,106	14,378,788	14,378,788	3.48
Repairs and Maintenance	38,131	52,995	30,027	85,028	72,142	72,142	36.13
General Operating	1,764,530	1,581,800	944,141	1,642,049	1,571,700	1,571,700	.64
Fixed Charges	93,572	90,625	47,652	98,555	98,430	98,430	8.61
Bad Debt Expense	18,112		37,159	38,108			
Operating Expense	14,726,678	16,622,863	7,881,863	15,952,846	16,121,060	16,121,060	3.02
Employee Related Insurance	2,556,131	2,705,192	1,331,863	2,743,723	2,979,505	2,979,505	10.14
Insurance Charges	78,039	91,013	45,507	91,013	81,090	81,090	10.90
Repairs & Maintenance Charges	495,011	485,601	241,836	485,401	500,935	500,935	3.16
System Operation Charges	938,828	944,362	471,861	948,592	1,024,227	1,024,227	8.46
Public Safety Charges	5,422	5,000	7,659	12,000	9,000	9,000	80.00
Health & Human Services	42,264						
Other Interdepartmental Charges	114,016	155,363	76,866	155,763	151,941	151,941	2.20
Interdepartmental Charges	4,229,711	4,386,531	2,175,592	4,436,492	4,746,698	4,746,698	8.21
Buildings and Improvements			10,710	102,670			
Vehicles		375,000	115,750	144,638	81,000	81,000	78.40
Capital Outlay		375,000	126,460	247,308	81,000	81,000	78.40
Total Expense	30,909,457	33,285,210	16,230,862	32,780,014	33,335,529	33,335,529	.15

# Special Revenue Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Operating Transfers In	3,026						
Operating Transfers Out	1,929,093						
Tax Levy Required / (Contributed)	13,295,511	13,358,463	7,958,137	13,440,802	13,319,139	13,319,139	.29

# **Debt Service Fund**

This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Made up of the following department:

Debt Service

#### Debt Service Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Interest Income	92,195	78,555	43,177	43,177	36,332	36,332	53.75
Premium on Issuance - GO Debt	453,755		72,745	72,745			
General Revenue	545,950	78,555	115,923	115,922	36,332	36,332	53.75
Interdepartmental Revenue							
Insurance & Employee Related	518,270	518,963	259,129	518,963	517,622	517,622	.26
Interdepartmental Revenue	518,270	518,963	259,129	518,963	517,622	517,622	.26
Total Revenue	1,064,220	597,518	375,051	634,885	553,954	553,954	7.29
Expense							
Principal	6,045,000	5,755,000	8,720,000	9,170,000	5,945,000	5,945,000	3.30
Interest	1,001,810	1,043,966	552,694	1,024,413	876,900	876,900	16.00
Debt Issuance Costs/Financing	125,889	166,500	53,726	53,726	125,000	125,000	24.92
Total Expense	7,172,699	6,965,466	9,326,420	10,248,139	6,946,900	6,946,900	.27
Other Financing Sources:							
Proceeds from Refunding Bonds			3,265,000	3,265,000			
Operating Transfers In	268,150				602,325	602,325	

#### Debt Service Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Equity							
Use of Debt Service Fund Balance		56,201		36,507	595,796	595,796	960.12
Total Equity		56,201		36,507	595,796	595,796	960.12
Tax Levy Required / (Contributed)	6,307,338	6,311,747	3,155,874	6,311,747	5,194,825	5,194,825	17.70

# **Capital Projects Fund**

This fund accounts for the financial resources used for the acquisition or construction of major capital facilities and related assets.

Made up of the following department:

Capital Projects

# Capital Projects Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	1,203,331	1,954,000	21,089-	1,954,000	2,789,000	2,789,000	42.73
Grants from Local Gov'ts	54,504						
Charges - Other Local Gov'ts	1,550,281	214,000		214,000			100.00
Interest Income	11,821		24,454	24,454			
Donations	531,359	134,000	116,667	134,000	87,500	87,500	34.70
Other Misc. Revenue	1,890						
Total Revenue	3,353,186	2,302,000	120,032	2,326,454	2,876,500	2,876,500	24.96
Expense							
Capital Project Expenditures	13,918,607	8,037,000	1,970,100	8,155,799	18,733,620	18,733,620	133.09
Total Expense	13,918,607	8,037,000	1,970,100	8,155,799	18,733,620	18,733,620	133.09
Other Financing Sources:							
Proceeds from LT Debt	9,500,000	5,500,000			10,000,000	10,000,000	81.82
Operating Transfers In	639,165		504,777	504,777	5,857,120	5,857,120	
Operating Transfers Out	268,150						

### Capital Projects Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Equity							
Use of Capital Project Fund Balance		235,000		5,735,000			100.00
Total Equity		235,000		5,735,000			100.00

Tax Levy Required / (Contributed)

# **Transportation Fund**

This fund accounts for the County Sales Tax used for the acquisition or construction of major highway department assets.

Made up of the following department:

Transportation Fund

### Transportation Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
County Sales Tax					6,750,000	6,750,000	
Less: Sales Tax Distribution					1,500,000-	1,500,000-	
Total Revenue					5,250,000	5,250,000	
Expense							
Transportation Fund Expenditures					3,000,000	3,000,000	
Total Expense					3,000,000	3,000,000	
Operating Transfers Out					2,250,000	2,250,000	

Tax Levy Required / (Contributed)

# **Enterprise Fund**

This fund accounts for the operation and maintenance of a long-term skilled care nursing facility.

Made up of the following department:

Rocky Knoll

Health Care Centers

Enterprise Fund

Enterprise F	<u>fund</u>						
Description	2015	2016	June, 2016	2016 Annual	2017 Budget	2017 Board	% Chg from
	Actual	Budget	YTD	Projection	Request	Adopted Budget	2016 Budget
Revenue							
Charges to State of Wisconsin	1,225,733	1,134,516	562,595	1,100,000	1,130,423	1,130,423	.36
Public Charges for:							
General Government	28	500	122	245	245	245	51.00
Public Safety	169						
Health Care Services	11,305,626	11,231,740	5,712,994	11,363,873	11,407,340	11,407,340	1.56
Interest Income	55		82	82			
Donations	1,246		4,237	5,000			
Other Misc. Revenue	34,634	6,582	52,843	54,764	7,250	7,250	10.15
Total Revenue	12,567,491	12,373,338	6,332,873	12,523,964	12,545,258	12,545,258	1.39
Expense							
Wages	6,564,901	6,659,686	3,159,755	6,529,063	6,856,235	6,856,235	2.95
Benefits	880,462	936,437	418,797	921,430	936,898	936,898	.05
Personnel Related Expenses	7,445,362	7,596,123	3,578,552	7,450,493	7,793,133	7,793,133	2.59
Purchased Services	1,395,333	1,547,168	665,889	1,357,980	1,353,176	1,353,176	12.54
Repairs and Maintenance	289,691	298,387	150,648	349,887	307,776	307,776	3.15
General Operating	1,354,090	1,377,987	684,813	1,410,023	1,405,477	1,405,477	1.99
Fixed Charges	22,244	38,900	20,051	39,900	40,550	40,550	4.24
Bad Debt Expense	18,698	25,000	6,164	6,164	20,000	20,000	20.00

Health Care Centers

Enterprise Fund

Enterprise Fu	nu —						
Description	2015	2016	June, 2016	2016 Annual	2017 Budget	2017 <b>Board</b>	% Chg from
	Actual	Budget	YTD	Projection	Request	Adopted Budget	2016 Budget
Building & Improvement Depreciation	371,629		187,764				
Other Improvements Depreciation	19,364		9,480				
Machinery & Equipment Depreciation	160,073		79,702				
Operating Expense	3,631,124	3,287,442	1,804,512	3,163,954	3,126,979	3,126,979	4.88
Employee Related Insurance	1,744,057	1,805,173	887,470	1,797,845	2,001,693	2,001,693	10.89
Insurance Charges	47,167	51,113	25,556	51,114	45,799	45,799	10.40
Repairs & Maintenance Charges	14,174	13,000	3,173	9,000	12,500	12,500	3.85
System Operation Charges	195,364	196,236	96,397	194,266	130,160	130,160	33.67
Other Interdepartmental Charges	201,995	204,790	91,066	193,038	206,790	206,790	.98
Interdepartmental Charges	2,202,758	2,270,312	1,103,662	2,245,263	2,396,942	2,396,942	5.58
Machinery and Equipment		17,200	14,117	23,187	35,200	35,200	104.65
Computer and Systems Equipment					37,581	37,581	
Vehicles		31,000	30,855	30,855			100.00
Capital Outlay		48,200	44,972	54,042	72,781	72,781	51.00
Total Expense	13,279,244	13,202,077	6,531,697	12,913,752	13,389,835	13,389,835	1.42
Operating Transfers In	891			62,000			
Tax Levy Required / (Contributed)	834,822	828,739	442,592	885,197	844,577	844,577	1.91

# **Internal Services Fund**

These funds account for insurance, information technology services, printing, and highway maintenance services provided to other departments or agencies of the County, or to other governments, on a cost reimbursement basis.

Made up of the following departments:

Employee Benefits
Information Technology
Property/Liability Insurance
Transportation - Highway Division

#### Internal Services Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Federal Grants			17,336	20,675			
State Grants	2,946,668	2,755,933	1,170,714	2,777,681	2,633,611	2,633,611	4.44
Charges to State of Wisconsin	2,208,802	2,060,900	1,807,373	2,639,933	2,060,900	2,060,900	
Charges - Other Local Gov'ts	3,886,980	2,169,416	1,421,451	2,134,280	2,679,690	2,679,690	23.52
Public Charges for:							
General Government	86,105	25,500	23,091	35,649	33,006	33,006	29.44
Public Safety	38		25	25			
Public Works	53,424	10,000	6,145	11,145	10,000	10,000	
Health Care Services	2,148,044	2,211,886	1,119,009	2,238,020	2,476,721	2,476,721	11.97
Rent Revenue	30,933	32,731	32,567	62,810	62,810	62,810	91.90
Property Sales	39						
Insurance Recoveries	2,142						
Donations	223,132						
Other Misc. Revenue	595,383	532,407	281,009	502,430	141,195	141,195	73.48
General Revenue	12,181,690	9,798,773	5,878,721	10,422,648	10,097,933	10,097,933	3.05
Interdepartmental Revenue							
Insurance & Employee Related	9,983,253	10,621,110	5,241,434	10,433,022	11,500,260	11,500,260	8.28
Repairs & Maintenance Services	107,615	97,961	84,259	109,566	83,849	83,849	14.41
System Operation Revenue	2,220,518	2,215,759	1,105,210	2,204,911	2,143,333	2,143,333	3.27
Other Interdept'l Revenue	3,063,504	2,559,102	200,913	2,347,161	6,069,666	6,069,666	137.18
Interdepartmental Revenue	15,374,890	15,493,932	6,631,816	15,094,660	19,797,108	19,797,108	27.77
Total Revenue	27,556,580	25,292,705	12,510,536	25,517,308	29,895,041	29,895,041	18.20

#### Internal Services Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	5,516,706	5,533,272	2,903,493	5,637,699	5,778,494	5,778,494	4.43
Benefits	12,737,617	13,489,400	6,564,518	13,022,906	14,277,566	14,277,566	5.84
Personnel Related Expenses	18,254,323	19,022,672	9,468,011	18,660,605	20,056,060	20,056,060	5.43
Purchased Services	2,802,741	3,016,234	761,939	1,739,517	2,545,905	2,545,905	15.59
Repairs and Maintenance	963,938	1,056,650	492,300	905,383	917,886	917,886	13.13
General Operating	5,634,757	4,454,925	2,228,353	4,103,677	6,749,788	6,749,788	51.51
Fixed Charges	683,778	725,394	355,144	665,860	708,390	708,390	2.34
Bad Debt Expense	101						
Building & Improvement Depreciation	95,153		47,556				
Other Improvements Depreciation	21,543		5,778				
Machinery & Equipment Depreciation	1,034,473		480,996				
Operating Expense	11,236,484	9,253,203	4,372,066	7,414,437	10,921,969	10,921,969	18.03
Employee Related Insurance	1,484,267	1,523,444	769,738	1,541,914	1,620,804	1,620,804	6.39
Insurance Charges	251,067	256,952	128,476	256,952	246,012	246,012	4.26
Repairs & Maintenance Charges	5,641	7,500	1,603	3,558	7,500	7,500	
System Operation Charges	257,902	253,193	129,090	255,228	86,160	86,160	65.97
Other Interdepartmental Charges	96,469	104,140	53,095	103,915	104,914	104,914	.74
Interdepartmental Charges	2,095,344	2,145,229	1,082,002	2,161,567	2,065,390	2,065,390	3.72
Land and Land Improvements			197,426	197,426			
Machinery and Equipment		100,600	251,904	388,279	171,607	171,607	70.58
Computer and Systems Equipment		56,365					100.00
Vehicles		706,400	644,040	644,040	501,393	501,393	29.02
Capital Outlay		863,365	1,093,370	1,229,745	673,000	673,000	22.05

#### Internal Services Fund

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Total Expense	31,586,151	31,284,469	16,015,450	29,466,354	33,716,419	33,716,419	7.77
Operating Transfers In	19,943		27,441	60,995			
Operating Transfers Out	104,048		504,777	504,777	350,000	350,000	
Equity							
Use of Unrestricted Net Position		1,633,790		302,765	350,000	350,000	78.58
Total Equity		1,633,790		302,765	350,000	350,000	78.58
Tax Levy Required / (Contributed)	4,435,388	4,357,974	2,202,187	4,404,378	3,821,378	3,821,378	12.31

# **Building Services**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The Building Services Department strives to ensure efficient and effective facilities in which County government can provide for the needs of Sheboygan County residents.

#### **Summary of Responsibilities:**

Building Services is responsible for the appearance and cleanliness of County facilities, operation and maintenance of physical plant equipment, and providing access for the public to governmental offices. Building Services also establishes requirements for expansion, modernization or replacement of equipment and/or facilities and evaluates, develops, and controls capital projects related to system modernization, equipment replacement, or new facility construction.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	30.53	30.75	30.53	30.60	32.53

### **Building Services**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Rent Revenue	34,120	34,740	17,380	33,460	37,600	37,600	8.23
Other Misc. Revenue	10,993		12,109	11,640	14,000	14,000	
General Revenue	45,113	34,740	29,489	45,100	51,600	51,600	48.53
Interdepartmental Revenue							
Repairs & Maintenance Services	21,853	22,500	6,104	8,500	26,750	26,750	18.89
System Operation Revenue	330	360	237	610	360	360	
Other Interdept'l Revenue	525,755	484,601	275,142	521,436	500,135	500,135	3.21
Interdepartmental Revenue	547,939	507,461	281,482	530,546	527,245	527,245	3.90
Total Revenue	593,052	542,201	310,971	575,646	578,845	578,845	6.76
Expense							
Wages	1,232,351	1,287,771	628,361	1,269,014	1,309,124	1,309,124	1.66
Benefits	169,653	182,438	86,228	179,745	184,997	184,997	1.40
Personnel Related Expenses	1,402,004	1,470,209	714,589	1,448,759	1,494,121	1,494,121	1.63
Purchased Services	551,491	584,985	295,449	587,400	621,640	621,640	6.27
Repairs and Maintenance	411,419	432,518	128,115	588,583	435,079	435,079	.59
General Operating	128,407	231,974	64,199	171,316	236,180	236,180	1.81
Fixed Charges	122,112						
Interest	1,316						
Operating Expense	1,214,745	1,249,477	487,763	1,347,299	1,292,899	1,292,899	3.48

### **Building Services**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Employee Related Insurance	342,147	355,262	177,912	351,244	382,881	382,881	7.77
Insurance Charges	30,225	32,210	16,105	32,210	23,533	23,533	26.94
Repairs & Maintenance Charges	46,604	14,250	9,124	15,000	19,050	19,050	33.68
System Operation Charges	69,370	69,151	34,619	69,151	35,133	35,133	49.19
Interdepartmental Charges	488,346	470,873	237,760	467,605	460,597	460,597	2.18
Buildings and Improvements					55,000	55,000	
Machinery and Equipment	900		36,660	60,000	62,000	62,000	
Communication Equipment	7,276		557				
Vehicles					38,000	38,000	
Capital Outlay	8,176		37,217	60,000	155,000	155,000	
Total Expense	3,113,270	3,190,559	1,477,329	3,323,663	3,402,617	3,402,617	6.65
Operating Transfers In	146,870						
Operating Transfers Out				62,000			
Tax Levy Required / (Contributed)	2,679,395	2,648,358	1,329,548	2,659,095	2,823,772	2,823,772	6.62

# Capital Outlay Recommendation for 2017 - \$5000+

**Department: Building Services** 

ITEM DESCRIPTION	]	OTAL COST OF ITEM(S)	RE	EIMBURSEMENT AMOUNT	<u>A/R</u>
Aging Disability Resource Center Lot Addition	\$	55,000.00	\$	-	Α
Detention Center Bobcat Tool Cat Snow blower		55,000.00		(6,000.00)	R
Detention Center Floor Scrubber		7,000.00		- · ·	R
4-WD Pickup Truck w/Plow		38,000.00		(8,000.00)	R
Grand Total Amounts	\$	155,000.00	\$	(14,000.00)	

# **Clerk of Courts**

Function: Justice & Law Fund: General Fund

#### **Mission Statement:**

The mission of the Clerk of Courts is to effectively and efficiently facilitate the administration of justice.

#### **Summary of Responsibilities:**

The Clerk of Courts is required to maintain a record of all documents filed with the courts, schedule all matters in court, keep a record of all court proceedings, and collect the various fees, fines, and forfeitures ordered by the court or specified by statute.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	24.00	24.00	24.00	24.00	23.00

# Clerk Of Courts

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	485,036	482,342	255,263	495,613	478,367	478,367	.82
Violations, Judgements, Damages	314,932	289,000	170,608	295,000	294,000	294,000	1.73
Public Charges for:							
General Government	444,863	437,100	234,473	424,600	437,300	437,300	.05
Other Misc. Revenue	393	1,000	205	750	750	750	25.00
General Revenue	1,245,223	1,209,442	660,549	1,215,963	1,210,417	1,210,417	.08
Interdepartmental Revenue							
System Operation Revenue	749		328				
Other Interdept'l Revenue	40,114	34,233	21,094	40,000	43,188	43,188	26.16
Interdepartmental Revenue	40,863	34,233	21,422	40,000	43,188	43,188	26.16
Total Revenue	1,286,086	1,243,675	681,971	1,255,963	1,253,605	1,253,605	.80
Expense							
Wages	1,042,562	1,079,029	583,704	1,099,074	1,095,019	1,095,019	1.48
Benefits	143,787	153,719	76,968	150,447	155,490	155,490	1.15
Personnel Related Expenses	1,186,349	1,232,748	660,672	1,249,521	1,250,509	1,250,509	1.44
Purchased Services	341,211	300,170	181,965	318,910	349,193	349,193	16.33
Repairs and Maintenance	6,802	6,091	2,924	6,091	6,371	6,371	4.60
General Operating	61,645	62,899	26,748	63,205	61,207	61,207	2.69
Fixed Charges	6,201	7,158	3,579	7,158	6,960	6,960	2.77
Operating Expense	415,859	376,318	215,216	395,364	423,731	423,731	12.60

# Clerk Of Courts

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Employee Related Insurance	356,032	382,279	183,564	385,073	388,956	388,956	1.75
Insurance Charges	11,422	13,477	6,738	13,477	12,017	12,017	10.83
System Operation Charges	60,404	58,507	29,656	58,507	42,036	42,036	28.15
Other Interdepartmental Charges	318	318	159	318	273	273	14.15
Interdepartmental Charges	428,175	454,581	220,117	457,375	443,282	443,282	2.49
Communication Equipment		175,000		175,000			100.00
Capital Outlay		175,000		175,000			100.00
Total Expense	2,030,384	2,238,647	1,096,005	2,277,260	2,117,522	2,117,522	5.41
Tax Levy Required / (Contributed)	783,076	994,972	503,617	1,007,234	863,917	863,917	13.17

# **Corporation Counsel**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

As the civil legal advisor for the County Board and its committees, and the County Administrator and departments of Sheboygan County, the mission of the Corporation Counsel is to provide County policy makers and administrators with legal counsel of the highest caliber and to do so with integrity, respect, courtesy, promptness, and the highest adherence to professional ethics.

#### **Summary of Responsibilities:**

The responsibilities of the Corporation Counsel are set forth in Wis. Stat. §59.42 and Chapter 42 of the Code of General Ordinances of Sheboygan County. The responsibilities are to provide all civil legal services that the County may require on any matter that is not covered by County insurance or as may otherwise by assigned.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	1.00	1.00	1.00	1.00	1.00

# **Corporation Counsel**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Public Charges for:							
Public Safety		100					100.00
Other Misc. Revenue	1,143	350	200	350	350	350	
General Revenue	1,143	450	200	350	350	350	22.22
Interdepartmental Revenue							
Other Interdept'l Revenue	100,628	104,140	47,808	95,424	93,688	93,688	10.04
Interdepartmental Revenue	100,628	104,140	47,808	95,424	93,688	93,688	10.04
Total Revenue	101,771	104,590	48,008	95,774	94,038	94,038	10.09
Expense							
Wages	72,323	71,202	35,930	72,093	73,528	73,528	3.27
Benefits	9,952	10,147	5,082	9,851	10,441	10,441	2.90
Personnel Related Expenses	82,275	81,349	41,012	81,944	83,969	83,969	3.22
Purchased Services	211,118	212,936	106,451	212,901	217,159	217,159	1.98
General Operating	1,363	2,010	275	1,170	1,965	1,965	2.24
Bad Debt Expense	258						
Operating Expense	212,739	214,946	106,726	214,071	219,124	219,124	1.94
Employee Related Insurance	13,219	17,672	4,237	8,475	8,694	8,694	50.80
Insurance Charges	774	816	408	816	721	721	11.64

# **Corporation Counsel**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
System Operation Charges	5,299	5,278	2,637	5,278	1,191	1,191	77.43
Interdepartmental Charges	19,292	23,766	7,282	14,569	10,606	10,606	55.37
Total Expense	314,306	320,061	155,019	310,584	313,699	313,699	1.99
Tax Levy Required / (Contributed)	211,802	215,471	108,012	216,023	219,661	219,661	1.94

# **County Administrator**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of Sheboygan County is to provide courteous, responsive, efficient and effective services to those we serve.

#### **Summary of Responsibilities:**

The County Administrator provides executive management and oversight to all operations of Sheboygan County. This includes supervising all non-elected department heads, developing and executing the annual budget, recommending organizational changes, assuring policies enacted by the County Board are carried out, and assuring fiscal and program accountability of services to the taxpayers of Sheboygan County.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	1.50	1.50	1.50	1.50	1.50

# County Administrator

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Other Misc. Revenue	157	165	78	165	165	165	
General Revenue	157	165	78	165	165	165	
Interdepartmental Revenue							
Other Interdept'l Revenue	903	864		864			100.00
Interdepartmental Revenue	903	864		864			100.00
Total Revenue	1,060	1,029	78	1,029	165	165	83.97
Expense							
Wages	161,278	156,379	80,531	156,379	160,191	160,191	2.44
Benefits	22,365	21,212	11,390	21,212	21,333	21,333	.57
Personnel Related Expenses	183,644	177,591	91,921	177,591	181,524	181,524	2.21
Purchased Services	554	650	329	650	650	650	
Repairs and Maintenance		800	102	800	600	600	25.00
General Operating	4,883	7,844	3,695	7,844	8,285	8,285	5.62
Fixed Charges	1,294	925	707	925	1,125	1,125	21.62
Operating Expense	6,731	10,219	4,834	10,219	10,660	10,660	4.32
Employee Related Insurance	27,279	24,616	13,428	25,349	24,129	24,129	1.98
Insurance Charges	683	1,280	640	1,280	1,195	1,195	6.64
Repairs & Maintenance Charges			23				

### County Administrator

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
System Operation Charges	4,666	4,493	2,122	4,493	10,359	10,359	130.56
Interdepartmental Charges	32,628	30,389	16,214	31,122	35,683	35,683	17.42
Total Expense	223,003	218,199	112,968	218,932	227,867	227,867	4.43
Tax Levy Required / (Contributed)	220,384	217,170	108,951	217,903	227,702	227,702	4.85

# **County Board**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of Sheboygan County is to provide courteous, responsive, efficient and effective services to those we serve.

#### **Summary of Responsibilities:**

The County Board is the legislative branch of county government.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.00	3.00	3.00	3.00	3.00

# County Board

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	125,437	120,281	61,134	120,281	118,978	118,978	1.08
Benefits	12,048	11,556	5,685	11,556	8,520	8,520	26.27
Personnel Related Expenses	137,485	131,837	66,819	131,837	127,498	127,498	3.29
General Operating	42,585	60,402	42,188	60,402	47,862	47,862	20.76
Fixed Charges	1,294	925	855	925	1,125	1,125	21.62
Operating Expense	43,879	61,327	43,043	61,327	48,987	48,987	20.12
Employee Related Insurance	8,980	5,924	4,087	6,164	4,127	4,127	30.33
Insurance Charges	1,521	1,831	916	1,831	1,625	1,625	11.25
System Operation Charges	15,664	15,781	7,983	15,781	27,205	27,205	72.39
Interdepartmental Charges	26,165	23,536	12,985	23,776	32,957	32,957	40.03
Total Expense	207,529	216,700	122,847	216,940	209,442	209,442	3.35
Tax Levy Required / (Contributed)	210,711	216,700	108,440	216,880	209,442	209,442	3.35

# **County Clerk**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the County Clerk is to go beyond the services required by the Statutes in order to serve the public and other units of government in the most courteous, efficient, and cost-effective manner possible.

#### **Summary of Responsibilities:**

The County Clerk is responsible for administering the election process, act as a secretary for the County Board, maintain county records, issue marriage licenses, domestic partnerships, and conservation licenses, process passport applications, and administer the County's property and liability insurance.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.88	3.88	3.88	3.88	4.00

# County Clerk

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Charges - Other Local Gov'ts	20,174	27,400	24,328	28,400	26,000	26,000	5.11
Non-Business Licenses	111,647	107,000	71,316	111,000	113,235	113,235	5.83
Public Charges for:							
General Government	26,530	26,350	30,839	30,930	26,769	26,769	1.59
Public Safety	9,678	6,000	6,744	8,500	10,000	10,000	66.67
Property Sales	38						
Other Misc. Revenue	32,281	32,500	181	32,500	33,400	33,400	2.77
General Revenue	200,348	199,250	133,407	211,330	209,404	209,404	5.10
Interdepartmental Revenue							
System Operation Revenue	8		8	8			
Interdepartmental Revenue	8		8	8			
Total Revenue	200,356	199,250	133,415	211,338	209,404	209,404	5.10
Expense							
Wages	170,796	171,378	86,846	173,506	184,339	184,339	7.56
Benefits	24,379	24,285	11,916	24,285	26,119	26,119	7.55
Personnel Related Expenses	195,175	195,663	98,763	197,791	210,458	210,458	7.56
Purchased Services	56,872	62,500		62,500	60,500	60,500	3.20
Repairs and Maintenance	40,978	38,500	38,552	42,900	40,500	40,500	5.19

# County Clerk

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
General Operating	37,769	68,401	50,627	67,946	42,610	42,610	37.71
Fixed Charges	25	25	25	25	25	25	
Operating Expense	135,644	169,426	89,205	173,371	143,635	143,635	15.22
Employee Related Insurance	41,932	41,559	24,012	42,831	52,392	52,392	26.07
Insurance Charges	1,450	1,371	686	1,371	1,313	1,313	4.23
System Operation Charges	21,209	21,959	8,915	21,959	39,533	39,533	80.03
Other Interdepartmental Charges	18	18	9	18	16	16	11.11
Interdepartmental Charges	64,609	64,907	33,621	66,179	93,254	93,254	43.67
Total Expense	395,427	429,996	221,588	437,341	447,347	447,347	4.04
Tax Levy Required / (Contributed)	202,667	230,746	116,009	232,018	237,943	237,943	3.12

### **Court Commissioner**

Function: Justice & Law Fund: General Fund

#### **Mission Statement:**

The mission of the Court Commissioners Office is to aid the Sheboygan County Circuit Court, and thereby the citizens of Sheboygan County by making the dispute resolution system more efficient. Cases referred by the Circuit Court are to be dealt with quickly and fairly, whether through contested hearings or cooperatively through mediation.

#### **Summary of Responsibilities:**

The Court Commissioners Office is responsible for assisting in the administration of the court system by conducting preliminary matters in certain court proceedings, rendering final decisions in stipulated cases, and through mediation.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.00	3.00	3.00	3.00	3.00

#### Court Commissioner

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Public Charges for:							
General Government	5,341	5,000	2,190	5,000	4,500	4,500	10.00
Health Care Services	50,138	49,500	25,296	49,500	48,500	48,500	2.02
Rent Revenue	5,040	5,000	2,160	5,000	4,500	4,500	10.00
General Revenue	60,519	59,500	29,646	59,500	57,500	57,500	3.36
Interdepartmental Revenue							
Other Interdept'l Revenue	13,544	15,250	6,490	15,250	13,000	13,000	14.75
Interdepartmental Revenue	13,544	15,250	6,490	15,250	13,000	13,000	14.75
Total Revenue	74,063	74,750	36,136	74,750	70,500	70,500	5.69
Expense							
Wages	208,086	204,057	102,637	204,057	209,914	209,914	2.87
Benefits	28,273	29,113	14,007	28,788	29,809	29,809	2.39
Personnel Related Expenses	236,359	233,170	116,644	232,845	239,723	239,723	2.81
Purchased Services	40,013	40,684	20,406	38,075	39,911	39,911	1.90
Repairs and Maintenance			288	288			
General Operating	5,069	5,106	1,701	4,816	7,340	7,340	43.75
Bad Debt Expense	899	3,525	215	3,525	3,525	3,525	
Operating Expense	45,980	49,315	22,610	46,704	50,776	50,776	2.96

#### Court Commissioner

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
	· ·						
Employee Related Insurance	36,726	52,695	22,198	40,731	45,839	45,839	13.01
Insurance Charges	1,147	1,313	656	1,313	1,157	1,157	11.88
System Operation Charges	10,835	11,359	4,622	11,359	13,171	13,171	15.95
Interdepartmental Charges	48,707	65,367	27,476	53,403	60,167	60,167	7.96
Total Expense	331,047	347,852	166,730	332,952	350,666	350,666	.81
Tax Levy Required / (Contributed)	268,016	273,102	137,379	274,758	280,166	280,166	2.59

## **District Attorney**

Function: Justice & Law Fund: General Fund

#### **Mission Statement:**

The mission of the Sheboygan County Office of the District Attorney is to prosecute all crimes occurring within the County on behalf of the State of Wisconsin. In addition, this office is charged with prosecuting all non-criminal traffic and ordinance citations on behalf of Wisconsin State Patrol, the Sheboygan County Sheriff's Department and the Department of Natural Resources that occur in the County. Finally, the office is charged with prosecuting a variety of juvenile matters including delinquencies, Children/Juveniles In Need of Protection or Services, Truancies, Termination of Parental Rights, Guardianships, juvenile ordinance violations and inoculation violations.

#### **Summary of Responsibilities:**

The District Attorney is responsible for efficient, ethical, lawful and timely prosecution of all the above case types, compliance with all evidentiary and procedural mandates created by statute and the United States and Wisconsin Constitutions, recognition of, and compliance with, the "Rights of Victims and Witnesses of Crime" Act, and assisting all law enforcement agencies in the County in legal advice and legal training as well as providing investigative tools such as search warrants, wire "laps" and/or "traces", warrants for tracking devices, and records subpoenas.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	13.17	13.17	13.15	13.15	13.22

#### District Attorney

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	195,593	184,450		189,010	177,001	177,001	4.04
Public Charges for:							
General Government	61,825	54,600	30,563	57,300	58,600	58,600	7.33
Public Safety	4,565		111	111			
General Revenue	261,983	239,050	30,675	246,421	235,601	235,601	1.44
Interdepartmental Revenue							
Other Interdept'l Revenue	135	350	20	350	300	300	14.29
Interdepartmental Revenue	135	350	20	350	300	300	14.29
Total Revenue	262,118	239,400	30,695	246,771	235,901	235,901	1.46
Expense							
Wages	587,266	600,069	298,692	600,069	634,237	634,237	5.69
Benefits	81,112	85,149	40,523	85,149	89,679	89,679	5.32
Personnel Related Expenses	668,378	685,218	339,214	685,218	723,916	723,916	5.65
Purchased Services	16,549	19,400	7,187	19,400	19,400	19,400	
Repairs and Maintenance	4,902	5,460	2,604	5,460	5,302	5,302	2.89
General Operating	29,339	27,473	13,068	27,979	24,988	24,988	9.05
Fixed Charges	305	276	151	276	156	156	43.48
Bad Debt Expense	53		53	53			
Operating Expense	51,148	52,609	23,063	53,168	49,846	49,846	5.25

#### District Attorney

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Employee Related Insurance	197,858	188,887	95,402	194,776	212,650	212,650	12.58
Insurance Charges	2,919	3,281	1,641	3,281	2,892	2,892	11.86
System Operation Charges	24,166	23,520	11,921	23,920	17,856	17,856	24.08
Interdepartmental Charges	224,943	215,688	108,963	221,977	233,398	233,398	8.21
Buildings and Improvements					13,500	13,500	
Capital Outlay					13,500	13,500	
Total Expense	944,469	953,515	471,240	960,363	1,020,660	1,020,660	7.04
Tax Levy Required / (Contributed)	711,362	714,115	360,002	720,004	784,759	784,759	9.89

### Capital Outlay Recommendation for 2017 - \$5000+

**Department: District Attorney** 

ITEM DESCRIPTION		TOTAL COST OF ITEM(S)		REIMBURSEMENT AMOUNT		<u>A/R</u>	
Add office within DA's Office		\$	13,500.00	\$	-	А	
	<b>Grand Total Amounts</b>	\$	13,500.00	\$			

## **Employee Benefits Insurance**

Function: General Administration Fund: Internal Services Fund

#### **General Information:**

The Employee Benefits Insurance is used to account for costs associated with the County's self-insured employee benefits.

#### Employee Benefits Insurance

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Public Charges for:							
Health Care Services	2,148,044	2,211,886	1,119,009	2,238,020	2,476,721	2,476,721	11.97
Rent Revenue	30,373	30,243	30,243	60,486	60,486	60,486	100.00
Other Misc. Revenue	566,860	499,177	185,417	402,950	114,155	114,155	77.13
General Revenue	2,745,277	2,741,306	1,334,669	2,701,456	2,651,362	2,651,362	3.28
Interdepartmental Revenue							
Insurance & Employee Related	9,475,509	10,064,610	4,963,184	9,926,368	10,984,510	10,984,510	9.14
Interdepartmental Revenue	9,475,509	10,064,610	4,963,184	9,926,368	10,984,510	10,984,510	9.14
Total Revenue	12,220,786	12,805,916	6,297,853	12,627,824	13,635,872	13,635,872	6.48
Expense							
Benefits	11,959,256	12,701,529	6,164,708	12,244,988	13,464,681	13,464,681	6.01
Personnel Related Expenses	11,959,256	12,701,529	6,164,708	12,244,988	13,464,681	13,464,681	6.01
Purchased Services	1,235,875	1,333,322	47,387	83,087	81,188	81,188	93.91
General Operating	64,168	75,544	2,203	4,125	2,500	2,500	96.69
Fixed Charges	60,746	60,486	30,243	60,486	60,486	60,486	
Operating Expense	1,360,789	1,469,352	79,833	147,698	144,174	144,174	90.19
Other Interdepartmental Charges		33,825	16,913	33,825	27,017	27,017	20.13
Interdepartmental Charges		33,825	16,913	33,825	27,017	27,017	20.13

#### Employee Benefits Insurance

Description  Total Expense	2015 Actual 13,320,044	2016  Budget  14,204,706	June, 2016 YTD 6,261,453	2016 Annual  Projection  12,426,511	2017 Budget  Request  13,635,872	2017 Board Adopted Budget 13,635,872	% Chg from 2016 Budget 4.00
Operating Transfers Out	34,008	, ,	, ,	, ,	, ,	, ,	
<b>Equity</b> Use of Unrestricted Net Position		1,398,790		302,765			100.00
Total Equity		1,398,790		302,765			100.00

Tax Levy Required / (Contributed)

### **Finance**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the Finance Department is to effectively and efficiently safeguard and account for the County's financial resources and to provide financial services in support of all County Departments.

#### **Summary of Responsibilities:**

The Finance Department is responsible for all County financial operations; including budgeting, internal and external financial reporting, accounts payable, accounts receivable, payroll, fixed assets, internal auditing, debt management, cash management, investments, internal controls, collections, financial forecasting, and financial policies and procedures. The Finance Department has the leadership role in the development and maintenance of JD Edwards accounting and payroll software that is utilized by all County departments.

Table of Organization Summary:	<u> 2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	16.63	17.00	15.00	12.00	12.00

#### **Finance**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Charges - Other Local Gov'ts	55,147	55,992	28,105	56,210	57,689	57,689	3.03
Public Charges for:							
General Government			4	4			
Other Misc. Revenue	47,877	50,500	34,150	53,200	46,290	46,290	8.34
General Revenue	103,024	106,492	62,258	109,414	103,979	103,979	2.36
Interdepartmental Revenue							
Other Interdept'l Revenue	386,016	363,675	170,508	345,159	375,313	375,313	3.20
Interdepartmental Revenue	386,016	363,675	170,508	345,159	375,313	375,313	3.20
Total Revenue	489,040	470,167	232,766	454,573	479,292	479,292	1.94
Expense							
Wages	845,346	991,181	431,368	919,316	1,029,388	1,029,388	3.85
Benefits	117,424	141,244	60,425	131,003	146,174	146,174	3.49
Personnel Related Expenses	962,770	1,132,425	491,793	1,050,319	1,175,562	1,175,562	3.81
Purchased Services	27,764	26,037	19,540	27,066	24,835	24,835	4.62
Repairs and Maintenance	139	2,200	692	2,200	1,960	1,960	10.91
General Operating	18,614	26,367	4,684	20,201	26,910	26,910	2.06
Fixed Charges	2,687	2,800	1,344	2,800	2,800	2,800	
Bad Debt Expense	13-						
Operating Expense	49,191	57,404	26,259	52,267	56,505	56,505	1.57

#### **Finance**

Description	2015	2016	June, 2016	2016 Annual	2017 Budget	2017 Board	% Chg from
	Actual	Budget	YTD	Projection	Request	Adopted Budget	2016 Budget
Employee Related Insurance	173,557	226,417	86,740	189,484	223,084	223,084	1.47
Insurance Charges	2,905	3,674	1,837	3,674	3,635	3,635	1.06
System Operation Charges	28,964	27,869	12,820	27,826	47,667	47,667	71.04
Other Interdepartmental Charges	21	21	11	21	18	18	14.29
Interdepartmental Charges	205,447	257,981	101,408	221,005	274,404	274,404	6.37
Total Expense	1,217,408	1,447,810	619,460	1,323,591	1,506,471	1,506,471	4.05
Tax Levy Required / (Contributed)	728,368	977,643	492,375	984,750	1,027,179	1,027,179	5.07

## **Health & Human Services**

Function: Health & Human Services
Fund: Special Revenue Fund

#### **Mission Statement:**

The mission of the Health and Human Services Department is to, "Improve the quality of life and self-sufficiency of Sheboygan County residents".

#### **Summary of Responsibilities:**

The Sheboygan County Health and Human Services Department is the County's comprehensive health and human services planning and delivery agency. It provides information and assistance to persons facing economic crisis, health risk, challenges to child, family and community wellness, life changes associated with aging, and other needs.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	197.47	196.10	194.00	196.26	194.00

Health & Human Services

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Federal Grants	1,055,275	1,041,190	577,869	1,046,029	1,085,342	1,085,342	4.24
State Grants	24,522,377	14,062,168	8,488,722	16,650,460	14,364,007	14,364,007	2.15
Business Licenses	279,983	282,000	154,588	282,000	326,286	326,286	15.70
Public Charges for:							
General Government	109,465	131,010	65,573	132,639	131,300	131,300	.22
Public Safety	106	50	293	345	233	233	366.00
Health Care Services	6,401	8,000	5,024	10,800	10,800	10,800	35.00
H & HS Services	6,583,677-	3,877,974	995,539-	1,326,817	3,888,996	3,888,996	.28
Interest Income	156	150	186	372	375	375	150.00
Donations	150,310	517,900	190,716	284,203	201,358	201,358	61.12
Other Misc. Revenue	7,805	5,805	2,655	6,522	7,193	7,193	23.91
General Revenue	19,548,201	19,926,247	8,490,088	19,740,187	20,015,890	20,015,890	.45
Interdepartmental Revenue							
Public Safety Revenue	225	200	130	200	200	200	
Other Interdept'l Revenue	232	300	116	300	300	300	
Interdepartmental Revenue	457	500	246	500	500	500	
Total Revenue	19,548,658	19,926,747	8,490,334	19,740,687	20,016,390	20,016,390	.45

Health & Human Services

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	10,502,763	10,362,104	5,316,635	10,658,402	10,855,892	10,855,892	4.77
Benefits	1,450,305	1,538,712	730,313	1,484,966	1,530,879	1,530,879	.51
Personnel Related Expenses	11,953,068	11,900,816	6,046,947	12,143,368	12,386,771	12,386,771	4.08
Purchased Services	12,811,478	14,897,443	6,817,699	14,089,106	14,378,788	14,378,788	3.48
Repairs and Maintenance	38,131	52,995	30,027	85,028	72,142	72,142	36.13
General Operating	1,664,530	1,581,800	814,091	1,642,049	1,571,700	1,571,700	.64
Fixed Charges	93,572	90,625	47,652	98,555	98,430	98,430	8.61
Bad Debt Expense	18,112		37,159	38,108			
Operating Expense	14,625,823	16,622,863	7,746,628	15,952,846	16,121,060	16,121,060	3.02
Employee Related Insurance	2,556,131	2,705,192	1,331,863	2,743,723	2,979,505	2,979,505	10.14
Insurance Charges	78,039	91,013	45,507	91,013	81,090	81,090	10.90
Repairs & Maintenance Charges	495,011	485,601	241,836	485,401	500,935	500,935	3.16
System Operation Charges	938,828	944,362	471,861	948,592	1,024,227	1,024,227	8.46
Public Safety Charges	5,422	5,000	7,659	12,000	9,000	9,000	80.00
Health & Human Services	42,264						
Other Interdepartmental Charges	114,016	155,363	76,866	155,763	151,941	151,941	2.20
Interdepartmental Charges	4,229,711	4,386,531	2,175,592	4,436,492	4,746,698	4,746,698	8.21
Buildings and Improvements			10,710	102,670			
Vehicles		375,000	115,750	144,638	81,000	81,000	78.40
Capital Outlay		375,000	126,460	247,308	81,000	81,000	78.40
Total Expense	30,808,602	33,285,210	16,095,627	32,780,014	33,335,529	33,335,529	.15

#### Health & Human Services

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Operating Transfers In	3,026						
Operating Transfers Out	1,929,093						
Tax Levy Required / (Contributed)	13,295,511	13,358,463	7,958,137	13,440,802	13,319,139	13,319,139	.29

### Capital Outlay Recommendation for 2017 - \$5000+

### **Department: Health and Human Services**

ITEM DESCRIPTION		I	OTAL COST OF ITEM(S)	REIMBURSEMENT AMOUNT	<u>A / R</u>
1 Medium Bus		\$	81,000.00	\$ (64,800.00)	Α
	<b>Grand Total Amounts</b>	\$	81,000.00	\$ (64,800.00)	

### **Human Resources**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the Human Resources Department is to create an environment which promotes positive employee relations, encourages equal opportunity, and provides quality customer service.

#### **Summary of Responsibilities:**

The Human Resources Department is responsible for personnel policies, employee relations management, employee benefits, position administration, labor relations, employee selection and recruitment, personnel records, equal opportunity, training, safety and loss control, and salary administration.

<b>Table of Organization Summary:</b>	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	5.00	5.00	5.00	4.00	4.00

#### **Human Resources**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Other Misc. Revenue			1,037				
General Revenue			1,037				
Interdepartmental Revenue							
Other Interdept'l Revenue		33,825	16,913	33,825	27,017	27,017	20.13
Interdepartmental Revenue		33,825	16,913	33,825	27,017	27,017	20.13
Total Revenue		33,825	17,950	33,825	27,017	27,017	20.13
Expense							
Wages	317,044	327,518	169,234	327,518	343,294	343,294	4.82
Benefits	43,919	46,492	23,300	46,492	48,749	48,749	4.85
Personnel Related Expenses	360,963	374,010	192,533	374,010	392,043	392,043	4.82
Purchased Services	77,285	48,636	25,760	45,636	50,154	50,154	3.12
Repairs and Maintenance	5,946	3,300	2,144	3,300	3,300	3,300	
General Operating	33,515	28,787	10,399	28,287	32,748	32,748	13.76
Operating Expense	116,745	80,723	38,302	77,223	86,202	86,202	6.79
Employee Related Insurance	64,757	82,999	32,661	85,608	65,941	65,941	20.55
Insurance Charges	1,283	1,676	838	1,676	1,519	1,519	9.37

#### **Human Resources**

Description	2015	2016	June, 2016	2016 Annual	2017 Budget	2017 Board	% Chg from
	Actual	Budget	YTD	Projection	Request	Adopted Budget	2016 Budget
Section Organities Change	12.096	14 000	7 456	14.800	41.940	41.040	100.00
System Operation Charges	13,986	14,899	7,456	14,899	41,849	41,849	180.88
Other Interdepartmental Charges	9	9	5	9	8	8	11.11
Interdepartmental Charges	80,035	99,583	40,959	102,192	109,317	109,317	9.77
Total Expense	557,744	554,316	271,795	553,425	587,562	587,562	6.00
Operating Transfers In	34,008						
Tax Levy Required / (Contributed)	512,251	520,491	261,550	523,100	560,545	560,545	7.70

## Information Technology

Function: General Administration Fund: Internal Services Fund

#### **Mission Statement:**

The mission of the Information Technology Department is to effectively and efficiently safeguard and account for the County's technological resources and to provide information technology services in support of all County Departments.

#### **Summary of Responsibilities:**

The Information Technology Department is responsible for providing assistance to County departments with a 24-hour help desk, and provides planning, management, and implementation services for the County's IT projects, systems, networks, and devices.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	7.38	7.00	7.00	7.00	8.00

#### Information Technology

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Charges - Other Local Gov'ts	42,839	30,856	25,418	34,317	18,000	18,000	41.66
Public Charges for:							
General Government	24,728	15,500	16,442	24,000	21,006	21,006	35.52
Property Sales	39						
Other Misc. Revenue	1,306		2,032	970	2,540	2,540	
General Revenue	68,913	46,356	43,892	59,287	41,546	41,546	10.38
Interdepartmental Revenue							
System Operation Revenue	2,109,775	2,106,936	1,051,889	2,098,291	2,143,333	2,143,333	1.73
Interdepartmental Revenue	2,109,775	2,106,936	1,051,889	2,098,291	2,143,333	2,143,333	1.73
Total Revenue	2,178,689	2,153,292	1,095,781	2,157,578	2,184,879	2,184,879	1.47
Expense							
Wages	501,971	490,506	249,490	497,311	507,623	507,623	3.49
Benefits	66,310	69,826	34,726	70,808	70,577	70,577	1.08
Personnel Related Expenses	568,281	560,332	284,216	568,119	578,200	578,200	3.19
Purchased Services	834,436	1,081,239	438,670	1,053,987	1,310,117	1,310,117	21.17
Repairs and Maintenance	170,781	193,150	33,413	68,490	65,386	65,386	66.15
General Operating	88,676	119,212	35,136	55,226	92,119	92,119	22.73
Fixed Charges	26,474	31,008	13,295	21,488	19,904	19,904	35.81
Building & Improvement Depreciation	4,980		2,490				

#### Information Technology

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Other Improvements Depreciation	491						
Machinery & Equipment Depreciation	200,822		80,072				
Operating Expense	1,326,661	1,424,609	603,075	1,199,191	1,487,526	1,487,526	4.42
Employee Related Insurance	93,836	100,213	51,899	103,279	109,064	109,064	8.83
Insurance Charges	7,294	8,414	4,207	8,414	6,580	6,580	21.80
Repairs & Maintenance Charges	22		45				
System Operation Charges	7,021	3,338	3,852	5,373	3,491	3,491	4.58
Other Interdepartmental Charges	27,744	21	11	21	18	18	14.29
Interdepartmental Charges	135,917	111,986	60,014	117,087	119,153	119,153	6.40
Computer and Systems Equipment		56,365					100.00
Capital Outlay		56,365					100.00
Total Expense	2,030,858	2,153,292	947,305	1,884,397	2,184,879	2,184,879	1.47
Operating Transfers In	11,222						
Operating Transfers Out	70,040		504,777	504,777			
Tax Levy Required / (Contributed)			1,533	3,066			

### **Medical Examiner**

Function: Justice & Law Fund: General Fund

#### **Mission Statement:**

The mission of the Medical Examiner is to provide professional death investigation into the deaths reportable to the Sheboygan County Medical Examiner's Office as it is applicable to the Wisconsin State Statutes and make a determination into the cause and manner of death.

#### **Summary of Responsibilities:**

The Medical Examiner is responsible for investigating deaths in Sheboygan County that are reportable under Wisconsin Statutes 30, 67, 346, 71, 350, 155, 979.01 & 979.025.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	1.60	1.40	1.00	1.00	1.00

#### Medical Examiner

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Other Misc. Revenue	115,152	110,750	56,619	112,740	118,750	118,750	7.22
Total Revenue	115,152	110,750	56,619	112,740	118,750	118,750	7.22
Expense							
Wages	79,280	82,446	44,082	82,446	88,390	88,390	7.21
Benefits	9,238	10,839	5,218	10,050	10,640	10,640	1.84
Personnel Related Expenses	88,518	93,285	49,300	92,496	99,030	99,030	6.16
Purchased Services	29,576	30,500	14,365	30,700	29,900	29,900	1.97
Repairs and Maintenance	19	125		125	125	125	
General Operating	13,522	13,479	7,403	15,609	16,197	16,197	20.16
Fixed Charges	86						
Operating Expense	43,203	44,104	21,767	46,434	46,222	46,222	4.80
Employee Related Insurance	17,562	17,608	8,993	17,888	19,956	19,956	13.33
Insurance Charges	645	865	432	722	732	732	15.38
System Operation Charges	4,404	4,132	2,117	4,154	13,018	13,018	215.05
Other Interdepartmental Charges	167						
Interdepartmental Charges	22,779	22,605	11,543	22,764	33,706	33,706	49.11
Total Expense	154,500	159,994	82,610	161,694	178,958	178,958	11.85
Tax Levy Required / (Contributed)	52,863	49,244	24,898	49,796	60,208	60,208	22.26

## Non-Departmental

Function: General Administration

Fund: General Fund

#### **General Information**

Non-Departmental activity accounts for general state aid payments to the County and other items that are not specific to any one operating department.

#### Non Departmental

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Interest and Penalty on Tax	3						
State Grants	4,444,195	3,543,581	26,000	3,746,552	3,546,000	3,546,000	.07
Public Charges for:							
General Government	140,096	120,000	67,600	135,200	130,000	130,000	8.33
Public Safety	116,862	130,000	61,086	122,595	130,000	130,000	
Conservation and Development	2,442,500						
Interest Income	1,373,878	1,260,650	672,062	1,303,700	1,285,650	1,285,650	1.98
Rent Revenue	13,667	6,834		13,667	14,537	14,537	112.72
Other Misc. Revenue	449,412	271,600	109,206	1,246,749	271,600	271,600	
General Revenue	8,980,613	5,332,665	935,954	6,568,463	5,377,787	5,377,787	.85
Interdepartmental Revenue							
System Operation Revenue	214						
Interdepartmental Revenue	214						
Total Revenue	8,980,827	5,332,665	935,954	6,568,463	5,377,787	5,377,787	.85
Expense							
Purchased Services	932,029		152,971	152,971			
Repairs and Maintenance	343	200	97	208	400	400	100.00
General Operating	1,922,264	1,959,658	1,370,882	4,050,600	1,631,314	1,631,314	16.76
Interest	76		100	200	100	100	
Operating Expense	2,854,713	1,959,858	1,524,050	4,203,979	1,631,814	1,631,814	16.74

#### Non Departmental

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Insurance Charges	1,016	1,077	538	1,077	4,609	4,609	327.95
Repairs & Maintenance Charges	81	100	62	124	125	125	25.00
Interdepartmental Charges	1,097	1,177	601	1,201	4,734	4,734	302.21
Total Expense	2,855,810	1,961,035	1,524,651	4,205,180	1,636,548	1,636,548	16.55
Operating Transfers In	1,929,093			100,000	584,408	584,408	
Operating Transfers Out	873,087	284,864	163,233	484,143	4,736,569	4,736,569	1,562.75
Equity							
Use of Undesignated Fund Balance				1,392,450	4,257,120	4,257,120	
Use of Jail Assessment Fund Balance		56,000-		56,000-	10,000	10,000	117.86
Use of Capital Project Fund Balance					584,408-	584,408-	
Use of Land Records Fund Balance		89,864		89,864	23,366	23,366	74.00
Total Equity		33,864		1,426,314	3,706,078	3,706,078	10,844.01
Tax Levy Required / (Contributed)	2,949,879-	3,120,630-	1,722,890-	3,445,780-	3,295,156-	3,295,156-	5.59

## Planning & Conservation

Function: Environmental Fund: General Fund

#### **Mission Statement:**

The Planning & Conservation Department is committed to providing sound information and knowledge on environmental issues that affect our community, protecting our county's natural resources, and, first and foremost, working with the public which we serve in a straightforward, honest approach.

#### **Summary of Responsibilities:**

The Planning & Conservation Department plays a number of lead roles throughout the County. Many comprehensive plans, a number of ordinances, the County's recreational facilities, a number of programs, and finally, any given year a number of grants or special programs are administered through the office.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	14.95	15.03	15.00	14.77	15.00

#### Planning & Conservation

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Federal Grants	623,893	198,512	175,805	198,512	93,568	93,568	52.87
State Grants	329,676	298,203	34,051	263,100	265,218	265,218	11.06
Grants from Local Gov'ts	10,928						
Charges - Other Local Gov'ts	3,025		111	111			
Non-Business Licenses	85		76	100	100	100	
Other Permits and Fees	239,587	228,700	133,354	234,172	236,500	236,500	3.41
Recreation Fees	35,803	35,000	22,035	35,000	35,500	35,500	1.43
Violations, Judgements, Damages	3,650	5,700	500	5,700	5,100	5,100	10.53
Public Charges for:							
General Government	63,004	10,500	7,282	11,300	6,200	6,200	40.95
Conservation and Development	323,626	186,000	124,698	203,698	126,000	126,000	32.26
Rent Revenue	33,485	33,820	12,500	34,635	24,000	24,000	29.04
Donations	8,542	100	229	229	100	100	
Other Misc. Revenue	46,061	1,000	1,057	1,100	1,000	1,000	
General Revenue	1,721,365	997,535	511,697	987,657	793,286	793,286	20.48
Interdepartmental Revenue							
System Operation Revenue	5						
Other Interdept'l Revenue	3,048	2,500	2,275	2,275	2,500	2,500	
Interdepartmental Revenue	3,053	2,500	2,275	2,275	2,500	2,500	
Total Revenue	1,724,418	1,000,035	513,972	989,932	795,786	795,786	20.42

#### Planning & Conservation

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	728,075	753,299	378,657	731,374	743,252	743,252	1.33
Benefits	101,682	106,769	50,297	106,769	106,045	106,045	.68
Personnel Related Expenses	829,757	860,068	428,954	838,143	849,297	849,297	1.25
Purchased Services	561,708	397,320	165,679	348,875	273,628	273,628	31.13
Repairs and Maintenance	181,813	256,349	177,421	266,499	240,092	240,092	6.34
General Operating	761,440	265,500	193,567	235,183	235,680	235,680	11.23
Fixed Charges	12,522	11,900	6,989	11,889	11,900	11,900	
Bad Debt Expense			13	13			
Operating Expense	1,517,483	931,069	543,668	862,459	761,300	761,300	18.23
Employee Related Insurance	187,759	185,493	83,008	177,318	156,328	156,328	15.72
Insurance Charges	9,110	10,376	5,188	10,376	11,607	11,607	11.86
Repairs & Maintenance Charges	44,475	49,611	60,573	76,335	37,111	37,111	25.20
System Operation Charges	66,264	67,295	32,348	67,295	88,731	88,731	31.85
Other Interdepartmental Charges	1,751	1,182	125	1,182	316	316	73.27
Interdepartmental Charges	309,358	313,957	181,242	332,506	294,093	294,093	6.33
Land and Land Improvements	102,195	7,500	1,046	7,500			100.00
Other Improvements	34,975						
Machinery and Equipment	25,069				13,000	13,000	
Computer and Systems Equipment	9,000				34,959	34,959	
Capital Outlay	171,239	7,500	1,046	7,500	47,959	47,959	539.45
Total Expense	2,827,837	2,112,594	1,154,910	2,040,608	1,952,649	1,952,649	7.57

### Planning & Conservation

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Operating Transfers In	57,655	82,150	36,763	36,763	63,489	63,489	22.72
Tax Levy Required / (Contributed)	1,079,518	1,030,409	519,544	1,039,088	1,093,374	1,093,374	6.11

### Capital Outlay Recommendation for 2017 - \$5000+

### **Department: Planning and Conservation**

ITEM DESCRIPTION		TOTAL COST OF ITEM(S)		REIMBURSEMENT AMOUNT	<u>A/R</u>	
New Lawn Mower		\$	13,000.00	-	R	
SQL Server Update			12,159.00	(12,159.00)	R	
Survey Grade GPS Units & 6" Antenna			22,800.00	(22,800.00)	Α	
	Grand Total Amounts	\$	47,959.00 \$	(34,959.00)		

## Property/Liability Insurance

Function: General Administration Fund: Internal Services Fund

#### **General Information:**

The Property/Liability Insurance & Phones is used to account for costs associated with the County's property and liability insurance.

#### Property / Liability Insurance

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Other Misc. Revenue	3,193	3,500	1,262	2,528			100.00
General Revenue	3,193	3,500	1,262	2,528			100.00
Interdepartmental Revenue							
Insurance & Employee Related	507,744	556,500	278,250	506,654	515,750	515,750	7.32
System Operation Revenue	110,743	108,823	53,321	106,620			100.00
Other Interdept'l Revenue	62,232	62,400	31,200	62,232	62,250	62,250	.24
Interdepartmental Revenue	680,719	727,723	362,771	675,506	578,000	578,000	20.57
Total Revenue	683,912	731,223	364,032	678,034	578,000	578,000	20.95
Expense							
Purchased Services	101,213	104,023	51,062	102,094			100.00
Repairs and Maintenance	8,767	8,000	1,392	7,054			100.00
General Operating		300					100.00
Fixed Charges	569,976	618,900	309,450	568,886	578,000	578,000	6.61
Operating Expense	679,956	731,223	361,904	678,034	578,000	578,000	20.95
Total Expense	679,956	731,223	361,904	678,034	578,000	578,000	20.95

Tax Levy Required / (Contributed)

# Register of Deeds

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the Register of Deeds is to be fiscally responsible while serving the public in a courteous and friendly manner, following and enforcing the state statutes that dictate our office along with preserving and protecting real estate records, vital records, and miscellaneous documents.

#### **Summary of Responsibilities:**

The Register of Deeds is responsible for recording deeds, mortgages, satisfactions, and any document relative to real estate such as subdivisions and certified survey maps. The office administers the registrations of all births, marriages, and deaths of county residents, probate instruments, and business documents such as corporate filings.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	7.00	7.00	7.00	7.00	7.00

### Register Of Deeds

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Public Charges for:							
General Government	695,352	666,570	349,872	691,920	675,385	675,385	1.32
Total Revenue	695,352	666,570	349,872	691,920	675,385	675,385	1.32
Expense							
Wages	325,850	329,252	165,198	330,396	341,005	341,005	3.57
Benefits	45,676	46,917	22,513	45,026	48,422	48,422	3.21
Personnel Related Expenses	371,526	376,169	187,711	375,422	389,427	389,427	3.52
Purchased Services	34,286	107,596	13,873	88,873	68,500	68,500	36.34
Repairs and Maintenance	3,249	4,422	2,408	3,500	6,282	6,282	42.06
General Operating	11,077	24,554	11,907	21,451	20,909	20,909	14.84
Bad Debt Expense	20						
Operating Expense	48,632	136,572	28,188	113,824	95,691	95,691	29.93
Employee Related Insurance	101,110	101,262	52,214	104,468	109,020	109,020	7.66
Insurance Charges	2,344	2,255	1,128	2,255	2,236	2,236	.84
System Operation Charges	34,433	34,191	16,567	34,291	44,950	44,950	31.47
Other Interdepartmental Charges	91	91	45	91	79	79	13.19
Interdepartmental Charges	137,978	137,799	69,954	141,105	156,285	156,285	13.42
Total Expense	558,136	650,540	285,853	630,351	641,403	641,403	1.40

### Register Of Deeds

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Operating Transfers In	14,182	85,750	10,705	88,000	45,800	45,800	46.59
Tax Levy Required / (Contributed)	139,522-	101,780-	49,287-	98,574-	79,782-	79,782-	21.61

# **Rocky Knoll**

Function: Health Care Centers Fund: Enterprise Fund

#### **Mission Statement:**

The mission of Rocky Knoll is to establish an integrated system of long-term care delivery designed for and dedicated to providing optimal services to its constituents.

#### **Summary of Responsibilities:**

Rocky Knoll Health Care Center is licensed and certified as a skilled nursing facility. The center is certified to provide services under both Medicare A and B, Medicaid and the Veterans Administration programs. The responsibility of the Rocky Knoll Health Care Center is to provide high quality skilled nursing and health care services to the residents of Sheboygan County residing within the Center, to maintain a proactive approach in anticipating the individual needs of each of its residents insuring their health and welfare requirements are being met, and to maintain fiscal responsibility to the taxpayers of Sheboygan County and deliver these services in an efficient and cost effective manner.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u> 2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	152.93	156.64	158.40	168.90	168.00

### Rocky Knoll Health Care Center

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Charges to State of Wisconsin	1,225,733	1,134,516	562,595	1,100,000	1,130,423	1,130,423	.36
Public Charges for:							
General Government	28	500	122	245	245	245	51.00
Public Safety	169						
Health Care Services	11,305,626	11,231,740	5,712,994	11,363,873	11,407,340	11,407,340	1.56
Interest Income	55		82	82			
Donations	1,246		4,237	5,000			
Other Misc. Revenue	34,634	6,582	52,843	54,764	7,250	7,250	10.15
Total Revenue	12,567,491	12,373,338	6,332,873	12,523,964	12,545,258	12,545,258	1.39
Expense							
Wages	6,564,901	6,659,686	3,159,755	6,529,063	6,856,235	6,856,235	2.95
Benefits	880,462	936,437	418,797	921,430	936,898	936,898	.05
Personnel Related Expenses	7,445,362	7,596,123	3,578,552	7,450,493	7,793,133	7,793,133	2.59
Purchased Services	1,395,333	1,547,168	665,889	1,357,980	1,353,176	1,353,176	12.54
Repairs and Maintenance	289,691	298,387	150,648	349,887	307,776	307,776	3.15
General Operating	1,354,090	1,377,987	684,813	1,410,023	1,405,477	1,405,477	1.99
Fixed Charges	22,244	38,900	20,051	39,900	40,550	40,550	4.24
Bad Debt Expense	18,698	25,000	6,164	6,164	20,000	20,000	20.00

### Rocky Knoll Health Care Center

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Building & Improvement Depreciation	371,629		187,764				
Other Improvements Depreciation	19,364		9,480				
Machinery & Equipment Depreciation	160,073		79,702				
Operating Expense	3,631,124	3,287,442	1,804,512	3,163,954	3,126,979	3,126,979	4.88
Employee Related Insurance	1,744,057	1,805,173	887,470	1,797,845	2,001,693	2,001,693	10.89
Insurance Charges	47,167	51,113	25,556	51,114	45,799	45,799	10.40
Repairs & Maintenance Charges	14,174	13,000	3,173	9,000	12,500	12,500	3.85
System Operation Charges	195,364	196,236	96,397	194,266	130,160	130,160	33.67
Other Interdepartmental Charges	201,995	204,790	91,066	193,038	206,790	206,790	.98
Interdepartmental Charges	2,202,758	2,270,312	1,103,662	2,245,263	2,396,942	2,396,942	5.58
Machinery and Equipment		17,200	14,117	23,187	35,200	35,200	104.65
Computer and Systems Equipment					37,581	37,581	
Vehicles		31,000	30,855	30,855			100.00
Capital Outlay		48,200	44,972	54,042	72,781	72,781	51.00
Total Expense	13,279,244	13,202,077	6,531,697	12,913,752	13,389,835	13,389,835	1.42
Operating Transfers In	891			62,000			
Tax Levy Required / (Contributed)	834,822	828,739	442,592	885,197	844,577	844,577	1.91

# Capital Outlay Recommendation for 2017 - \$5000+

# Department: Rocky Knoll

ITEM DESCRIPTION	<u>T01</u>	AL COST OF ITEM(S)	REIMBURSEMENT AMOUNT	<u>A/R</u>
Network Server	\$	10,581.00	\$ -	Α
SmartLinx Time keeping system upgrade		27,000.00	-	R
Double Decker Gas Powered Convection Oven		9,000.00	-	R
Kubota 42" mower w/snowblower		7,500.00	-	R
Resident Lift		5,000.00	-	R
Resident Lift		5,000.00	-	R
Electric Can Opener		1,500.00	-	R
Hustler Mower		7,200.00	-	R
Grand Total Amounts	\$	72,781.00	\$ -	_

# Sheriff

Function: Justice & Law Fund: General Fund

#### **Mission Statement:**

The mission of the Sheriff's Department is "To serve all citizens of Sheboygan County by providing the highest level of professional law enforcement, correctional and support services possible. We will work together in partnership with our community to continually improve and sustain public safety and quality of life".

#### **Summary of Responsibilities:**

The Sheriff's Department enforces all laws and keeps and preserves the peace within the County. The department provides housing, care and security of inmates, attends to and provides security for the circuit courts and court commissioner, and serves or executes all processes, writs, precepts, and other lawful orders issued by the courts.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	191.50	186.68	177.67	174.60	177.17

### Sheriff

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Federal Grants	14,965						
State Grants	227,152	124,937	126,146	199,196	117,305	117,305	6.11
Violations, Judgements, Damages	380		120	200			
Public Charges for:							
General Government	11,779	9,900	5,640	11,000	11,000	11,000	11.11
Public Safety	1,320,098	1,233,946	593,458	1,256,923	1,482,210	1,482,210	20.12
Health Care Services	1,378	1,500	696	1,500	1,500	1,500	
Interest Income	114		235				
Rent Revenue	60,332	58,498	30,799	61,498	62,000	62,000	5.99
Property Sales	23,068		637				
Donations	126,388	119,332	41,671	119,332	29,332	29,332	75.42
Other Misc. Revenue	323,482	160,922	122,898	220,804	236,163	236,163	46.76
General Revenue	2,109,137	1,709,035	922,300	1,870,453	1,939,510	1,939,510	13.49
Interdepartmental Revenue							
Repairs & Maintenance Services	590	2,000	320	2,000	1,525	1,525	23.75
Public Safety Revenue	5,422	5,000	7,659	5,000	9,000	9,000	80.00
Other Interdept'l Revenue	3,048	1,750	1,418	1,560	1,600	1,600	8.57
Interdepartmental Revenue	9,060	8,750	9,397	8,560	12,125	12,125	38.57
Total Revenue	2,118,197	1,717,785	931,696	1,879,013	1,951,635	1,951,635	13.61

### Sheriff

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	10,509,074	11,014,802	5,572,589	11,078,443	11,320,339	11,320,339	2.77
Benefits	1,604,765	1,674,289	824,082	1,673,182	1,799,709	1,799,709	7.49
Personnel Related Expenses	12,113,839	12,689,091	6,396,671	12,751,625	13,120,048	13,120,048	3.40
Purchased Services	1,414,313	1,487,983	937,240	1,647,223	1,565,561	1,565,561	5.21
Repairs and Maintenance	104,046	112,277	48,473	116,712	182,976	182,976	62.97
General Operating	712,873	763,439	423,300	745,602	632,383	632,383	17.17
Fixed Charges	235,396	258,749	112,971	281,749	316,090	316,090	22.16
Operating Expense	2,466,627	2,622,448	1,521,983	2,791,286	2,697,010	2,697,010	2.84
Employee Related Insurance	2,415,770	2,628,537	1,336,352	2,670,368	2,865,141	2,865,141	9.00
Insurance Charges	92,345	103,325	51,663	103,325	102,784	102,784	.52
Repairs & Maintenance Charges	1,408	2,500	2,435	2,500	2,500	2,500	
System Operation Charges	392,422	391,829	200,017	395,829	341,797	341,797	12.77
Public Safety Charges	225	200	130	200	200	200	
Other Interdepartmental Charges	92,595	93,830	46,915	93,830	95,870	95,870	2.17
Interdepartmental Charges	2,994,765	3,220,221	1,637,512	3,266,052	3,408,292	3,408,292	5.84
Buildings and Improvements					11,111	11,111	
Machinery and Equipment	54,039	24,000	12,500	24,000	251,347	251,347	947.28
Communication Equipment				14,146			
Computer and Systems Equipment	10,000		11,500				
Vehicles	365,649	446,400	222,887	446,400	282,410	282,410	36.74
Capital Outlay	429,687	470,400	246,887	484,546	544,868	544,868	15.83

### Sheriff

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Total Expense	18,004,918	19,002,160	9,803,053	19,293,509	19,770,218	19,770,218	4.04
Operating Transfers In	50,000	75,988	37,500	95,988	140,000	140,000	84.24
Operating Transfers Out	1,573			100,000			
Equity							
Use of Undesignated Fund Balance		145,000		145,000			100.00
Total Equity		145,000		145,000			100.00
Tax Levy Required / (Contributed)	16,077,482	17,063,387	8,570,193	17,140,387	17,678,583	17,678,583	3.61

# Capital Outlay Recommendation for 2017 - \$5000+

**Department: Sheriff** 

ITEM DESCRIPTION		<u>T(</u>	OTAL COST OF ITEM(S)	<u>F</u>	REIMBURSEMENT AMOUNT	<u>A/R</u>
Squads (7)		\$	228,410.00	\$	(63,000.00)	R
1 - unmarked Ford Transit Van Transport			27,000.00		(3,500.00)	R
Detention Center Security Camera Upgrade			86,257.00		(40,000.00)	R
Rotary Lift Hoist			16,353.00		(750.00)	R
Concrete floor work			11,111.00		-	R
1 unmarked SUV CID			27,000.00		(3,500.00)	R
Hunter Tire Changer			30,737.00		(1,000.00)	R
Soter RS Full body security scanner for Jail			118,000.00		-	Α
	<b>Grand Total Amounts</b>	\$	544,868.00	\$	(111,750.00)	

# **Transportation - Airport Division**

Function: Public Works
Fund: General Fund

#### **Mission Statement:**

The mission of the Airport Division is to provide outstanding airport support services, leadership, planning, and development so as to provide a safe, modern, and efficient transportation facility to citizens, air travelers, airport tenants, and clientele.

#### **Summary of Responsibilities:**

The Airport Division is responsible for the development, maintenance, and operation of the airports airside and landside infrastructure, administering Sheboygan County Code of Ordinance which relate to Airport Minimum Standards and Safety, and keeping the transportation facility operational and required to respond to airport incidents, emergencies, and other airport related situations 24 hours a day, 365 days a year.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.40	3.64	3.64	3.50	3.50

### Transportation - Airport Division

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	131,549						
Public Charges for:							
Public Works	234,309	233,805	103,792	231,395	236,244	236,244	1.04
Other Misc. Revenue	1,459		1,588	1,588	5,000	5,000	
General Revenue	367,317	233,805	105,380	232,983	241,244	241,244	3.18
Interdepartmental Revenue							
Other Interdept'l Revenue	2,640	2,640	1,320	2,640	2,640	2,640	
Interdepartmental Revenue	2,640	2,640	1,320	2,640	2,640	2,640	
Total Revenue	369,957	236,445	106,700	235,623	243,884	243,884	3.15
Expense							
Wages	184,018	189,262	95,911	187,172	192,250	192,250	1.58
Benefits	24,831	25,861	12,750	25,629	26,191	26,191	1.28
Personnel Related Expenses	208,849	215,123	108,661	212,801	218,441	218,441	1.54
Purchased Services	38,933	41,200	32,010	47,868	42,600	42,600	3.40
Repairs and Maintenance	20,082	12,475	6,123	11,618	13,300	13,300	6.61
General Operating	161,442	46,912	20,234	45,856	47,404	47,404	1.05
Fixed Charges	737	740	382	732	740	740	
Operating Expense	221,194	101,327	58,750	106,074	104,044	104,044	2.68

### Transportation - Airport Division

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Employee Related Insurance	53,646	53,877	27,527	55,533	58,376	58,376	8.35
Insurance Charges	8,938	8,769	4,385	8,769	9,093	9,093	3.69
Repairs & Maintenance Charges	14,226	30,500	12,101	26,800	27,000	27,000	11.48
System Operation Charges	14,973	15,263	7,564	15,103	8,662	8,662	43.25
Other Interdepartmental Charges	7,125	7,136	3,568	7,136	7,416	7,416	3.92
Interdepartmental Charges	98,908	115,545	55,144	113,341	110,547	110,547	4.33
Other Improvements					105,000	105,000	
Machinery and Equipment					65,000	65,000	
Vehicles					195,000	195,000	
Capital Outlay					365,000	365,000	
Total Expense	528,951	431,995	222,555	432,216	798,032	798,032	84.73
Tax Levy Required / (Contributed)	193,780	195,550	98,603	197,206	554,148	554,148	183.38

# Capital Outlay Recommendation for 2017 - \$5000+

**Department: Airport** 

ITEM DESCRIPTION		TOTAL COST OF ITEM(S)	REIMBURSEMENT AMOUNT	A/R
Single Axle Plow Truck		\$ 180,000.00	\$ (5,000.00)	R
Used pickup or vehicle		15,000.00	-	Α
Security Fence		105,000.00	-	R
Bird Bangers		65,000.00	-	Α
	<b>Grand Total Amounts</b>	\$ 365,000.00	\$ (5,000.00)	

# Transportation - Highway Division

Function: Public Works

Fund: Internal Services Fund

#### **Mission Statement:**

The mission of the Highway Division is creating safe and reliable transportation today and tomorrow.

#### **Summary of Responsibilities:**

The Highway Division is responsible for the maintenance, design and construction of county trunk highways, maintenance of state trunk, interstate highways, and local township roads within the County, gravel crushing, blacktop production, grading and construction, bridge maintenance and inspection, and roadway marking and signing.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	90.00	90.25	89.76	87.00	88.50

### Transportation - Highway Division

Description	scription 2015 2016 June, 2016 2016 Annual Actual Budget YTD Projection		2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget		
Revenue							
Federal Grants			17,336	20,675			
State Grants	2,946,668	2,755,933	1,170,714	2,777,681	2,633,611	2,633,611	4.44
Charges to State of Wisconsin	2,208,802	2,060,900	1,807,373	2,639,933	2,060,900	2,060,900	
Charges - Other Local Gov'ts	3,844,140	2,138,560	1,396,033	2,099,963	2,661,690	2,661,690	24.46
Public Charges for:							
General Government	61,377	10,000	6,649	11,649	12,000	12,000	20.00
Public Safety	38		25	25			
Public Works	53,424	10,000	6,145	11,145	10,000	10,000	
Rent Revenue	560	2,488	2,324	2,324	2,324	2,324	6.59
Insurance Recoveries	2,142						
Donations	223,132						
Other Misc. Revenue	24,023	29,730	92,299	95,982	24,500	24,500	17.59
General Revenue	9,364,307	7,007,611	4,498,898	7,659,377	7,405,025	7,405,025	5.67
Interdepartmental Revenue							
Repairs & Maintenance Services	107,615	97,961	84,259	109,566	83,849	83,849	14.41
Other Interdept'l Revenue	3,001,272	2,496,702	169,713	2,284,929	6,007,416	6,007,416	140.61
Interdepartmental Revenue	3,108,887	2,594,663	253,972	2,394,495	6,091,265	6,091,265	134.76
Total Revenue	12,473,194	9,602,274	4,752,870	10,053,872	13,496,290	13,496,290	40.55

### Transportation - Highway Division

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	5,014,735	5,042,766	2,654,004	5,140,388	5,270,871	5,270,871	4.52
Benefits	712,052	718,045	365,084	707,110	742,308	742,308	3.38
Personnel Related Expenses	5,726,786	5,760,811	3,019,088	5,847,498	6,013,179	6,013,179	4.38
Purchased Services	631,217	497,650	224,820	500,349	1,154,600	1,154,600	132.01
Repairs and Maintenance	784,390	855,500	457,495	829,839	852,500	852,500	.35
General Operating	5,481,913	4,259,869	2,191,014	4,044,326	6,655,169	6,655,169	56.23
Fixed Charges	26,582	15,000	2,156	15,000	50,000	50,000	233.33
Bad Debt Expense	101						
Building & Improvement Depreciation	90,173		45,066				
Other Improvements Depreciation	21,052		5,778				
Machinery & Equipment Depreciation	833,651		400,925				
Operating Expense	7,869,078	5,628,019	3,327,254	5,389,514	8,712,269	8,712,269	54.80
Employee Related Insurance	1,390,431	1,423,231	717,839	1,438,635	1,511,740	1,511,740	6.22
Insurance Charges	243,773	248,538	124,269	248,538	239,432	239,432	3.66
Repairs & Maintenance Charges	5,619	7,500	1,558	3,558	7,500	7,500	
System Operation Charges	250,881	249,855	125,238	249,855	82,669	82,669	66.91
Other Interdepartmental Charges	68,725	70,294	36,172	70,069	77,879	77,879	10.79
Interdepartmental Charges	1,959,428	1,999,418	1,005,076	2,010,655	1,919,220	1,919,220	4.01

### Transportation - Highway Division

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Land and Land Improvements			197,426	197,426			
Machinery and Equipment		100,600	251,904	388,279	171,607	171,607	70.58
Vehicles		706,400	644,040	644,040	501,393	501,393	29.02
Capital Outlay		807,000	1,093,370	1,229,745	673,000	673,000	16.60
Total Expense	15,555,292	14,195,248	8,444,787	14,477,412	17,317,668	17,317,668	22.00
Operating Transfers In	8,721		27,441	60,995			
Operating Transfers Out					350,000	350,000	
Equity							
Use of Unrestricted Net Position		235,000			350,000	350,000	48.94
Total Equity		235,000			350,000	350,000	48.94
Tax Levy Required / (Contributed)	4,435,388	4,357,974	2,200,654	4,401,312	3,821,378	3,821,378	12.31

# Capital Outlay Recommendation for 2017 - \$5000+

Department: Highway

ITEM DESCRIPTION		TO	TAL COST OF ITEM(S)	 REIMBURSEMENT AMOUNT	
Quad Axle Plow Truck		\$	325,000.00	\$ -	R
Single Axle Plow Truck			210,000.00	(5,000.00)	R
Crew Cab Truck			55,000.00	(3,500.00)	R
Blacktop Heater			14,000.00	-	R
Blacktop Heater			14,000.00	-	R
Tool Cat w/broom			55,000.00	-	R
	<b>Grand Total Amounts</b>	\$	673,000.00	\$ (8,500.00)	

# Treasurer

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the Treasurer's department is to serve the public and other units of government in the most friendly, efficient, and effective manner possible by providing assessment, tax, and real property information.

#### **Summary of Responsibilities:**

The County Treasurer is responsible for receipting monies and tracking expenditures of the County, collecting second installment and delinquent taxes and foreclosing on tax delinquent properties. Included here are the real property lister functions which include proper maintenance of accurate ownership and description information on parcels.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	8.12	8.12	9.15	7.14	7.12

#### Treasurer

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
Sales and Use Tax	136	120	72	120	120	120	
Interest and Penalty on Tax	9,498	4,700	278	4,700	5,500	5,500	17.02
In Rem Fees	1,860	1,800	2,820	2,820	1,800	1,800	
Federal Grants	1,224	1,230	1,328	1,328	1,330	1,330	8.13
State Gov't Pay't Lieu Tax	65,026	65,100	71,556	71,566	71,570	71,570	9.94
Charges - Other Local Gov'ts	17,205	16,090		16,090	17,270	17,270	7.33
Public Charges for:							
General Government	2,724	2,550	1,164	2,550	2,550	2,550	
Other Misc. Revenue	148,890	4,140	172,222	218,804	3,060	3,060	26.09
General Revenue	246,562	95,730	249,440	317,978	103,200	103,200	7.80
Interdepartmental Revenue							
System Operation Revenue	21	22		22	22	22	
Interdepartmental Revenue	21	22		22	22	22	
Total Revenue	246,583	95,752	249,440	318,000	103,222	103,222	7.80
Expense							
Wages	333,033	338,599	162,171	338,599	354,644	354,644	4.74
Benefits	44,348	47,976	22,298	47,976	50,687	50,687	5.65
Personnel Related Expenses	377,381	386,575	184,468	386,575	405,331	405,331	4.85

#### Treasurer

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Purchased Services	41,937	50,800	32,421	51,200	62,380	62,380	22.80
Repairs and Maintenance	2,754	3,820	3,255	5,205	5,020	5,020	31.41
General Operating	84,932	67,939	44,670	76,904	94,314	94,314	38.82
Fixed Charges	1,414	1,440	707	1,440	1,415	1,415	1.74
Bad Debt Expense	17	50	50	50	50	50	
Operating Expense	131,054	124,049	81,103	134,799	163,179	163,179	31.54
Employee Related Insurance	94,542	101,453	44,603	104,659	96,548	96,548	4.83
Insurance Charges	2,019	2,220	1,110	2,220	2,022	2,022	8.92
Repairs & Maintenance Charges	2,758	2,800	699	2,800	4,450	4,450	58.93
System Operation Charges	23,094	23,397	11,665	23,397	82,959	82,959	254.57
Other Interdepartmental Charges	2,227	2,165	868	2,165	1,572	1,572	27.39
Interdepartmental Charges	124,640	132,035	58,945	135,241	187,551	187,551	42.05
Land and Land Improvements	12,741		97,123	214,000			
Computer and Systems Equipment			29,360	158,919			
Capital Outlay	12,741		126,483	372,919			
Total Expense	645,817	642,659	451,000	1,029,534	756,061	756,061	17.65
Operating Transfers In	12,966	40,976	50,823	202,397	43,427	43,427	5.98
Tax Levy Required / (Contributed)	504,021	505,931	254,568	509,137	609,412	609,412	20.45

# **UW Extension**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of UW Extension is to help the people of Wisconsin and Sheboygan County apply university research, knowledge, and resources to meet their educational needs wherever they live and work.

#### **Summary of Responsibilities:**

The UW Extension is the local source of information for the University of Wisconsin system. Educational programming is carried out through four broad program areas: agriculture and natural resources, community, natural resource and economic development; family living education; and 4-H youth development.

Table of Organization Summary:	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.20	3.40	3.20	3.14	3.00

#### **UW Extension**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	1,545						
Public Charges for:							
General Government	27,984	13,000	10,377	16,000	15,500	15,500	19.23
Conservation and Development	4,208	3,900	375	3,900	3,900	3,900	
Interest Income	33		37	72			
Other Misc. Revenue	18,925	10,385	7,635	11,393	11,385	11,385	9.63
Total Revenue	52,694	27,285	18,424	31,365	30,785	30,785	12.83
Expense							
Wages	126,382	114,891	53,938	107,876	110,111	110,111	4.16
Benefits	15,839	15,945	7,346	14,692	15,210	15,210	4.61
Personnel Related Expenses	142,220	130,836	61,284	122,568	125,321	125,321	4.22
Purchased Services	177,993	203,189	109,061	189,638	190,806	190,806	6.09
Repairs and Maintenance	6,380	8,000	4,681	9,360	9,500	9,500	18.75
General Operating	48,874	61,631	24,032	56,053	58,119	58,119	5.70
Fixed Charges	11,046	10,000	6,490	11,126	11,500	11,500	15.00
Operating Expense	244,293	282,820	144,264	266,177	269,925	269,925	4.56

#### **UW Extension**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Employee Related Insurance	47,199	50,975	16,463	52,631	34,746	34,746	31.84
Insurance Charges	1,739	1,994	997	1,994	1,730	1,730	13.24
System Operation Charges	30,750	23,688	10,887	23,688	27,694	27,694	16.91
Interdepartmental Charges	79,689	76,657	28,348	78,313	64,170	64,170	16.29
Total Expense	466,202	490,313	233,895	467,058	459,416	459,416	6.30
Tax Levy Required / (Contributed)	463,252	463,028	232,342	464,684	428,631	428,631	7.43

# **UW Sheboygan**

Function: General Administration

Fund: General Fund

#### **General Information:**

The UW - Sheboygan Campus provides the first two years of a liberal arts general education that is accessible and affordable, preparing students for success at the baccalaureate level of education.

### UW Sheboygan

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	4,922	4,922	2,461	4,922	4,922	4,922	
Other Misc. Revenue				10,000			
Total Revenue	4,922	4,922	2,461	14,922	4,922	4,922	
Expense							
Repairs and Maintenance	114,443	87,506	24,032	79,006	95,778	95,778	9.45
General Operating	2,120	500	560	1,000	600	600	20.00
Operating Expense	116,563	88,006	24,592	80,006	96,378	96,378	9.51
Insurance Charges	18,131	24,521	12,260	24,521	17,917	17,917	26.93
Repairs & Maintenance Charges	507	1,200	758	16,200	1,088	1,088	9.33
System Operation Charges	1,547	1,543	771	1,543			100.00
Interdepartmental Charges	20,184	27,264	13,790	42,264	19,005	19,005	30.29
Other Improvements	30,209	27,000	12,000	27,000			100.00
Capital Outlay	30,209	27,000	12,000	27,000			100.00
Total Expense	166,956	142,270	50,382	149,270	115,383	115,383	18.90
Tax Levy Required / (Contributed)	139,018	137,348	68,674	137,348	110,461	110,461	19.58

# **Veterans Commission**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of Veterans Commission is to provide financial aid to needy veterans, their survivors and dependents.

#### **Summary of Responsibilities:**

The Veterans Commission is responsible for having a three member County Veterans Service Commission (CVSC) in place to provide financial aid to needy veterans, their survivors and dependents.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	0.30	0.80	0.80	0.80	0.80

#### **Veterans Commission**

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Expense							
Wages	1,775	4,075	1,275	2,550	3,000	3,000	26.38
Benefits	136	312	98	200	222	222	28.85
Personnel Related Expenses	1,911	4,387	1,373	2,750	3,222	3,222	26.56
Purchased Services	833	6,714	394	2,000	5,100	5,100	24.04
General Operating	4,277	33,595	3,263	9,928	24,428	24,428	27.29
Operating Expense	5,110	40,309	3,657	11,928	29,528	29,528	26.75
Employee Related Insurance	9	22	4	22	12	12	45.45
Insurance Charges	150	113	56	113	102	102	9.73
System Operation Charges	794	792	396	792	755	755	4.67
Interdepartmental Charges	953	927	456	927	869	869	6.26
Total Expense	7,974	45,623	5,485	15,605	33,619	33,619	26.31
Tax Levy Required / (Contributed)	44,683	45,623	22,812	45,623	33,619	33,619	26.31

# **Veterans Services**

Function: General Administration

Fund: General Fund

#### **Mission Statement:**

The mission of the Veterans Service Department is to provide timely and quality service for veterans seeking assistance with local, state, and federal benefit programs. We advocate for and support the military veterans and their families in our county.

#### **Summary of Responsibilities:**

The Veterans Services department provides help for veterans seeking assistance with local, state, and federal benefit programs; provides assistance to dependents and/or spouses, and maintains a record of burials of all veterans within the county.

Table of Organization Summary:	<u>2017</u>	<u> 2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Full-Time Equivalents (adopted budget)	3.00	3.00	3.00	2.00	2.00

#### Veterans Services

Description	2015 Actual	2016 Budget	June, 2016 YTD	2016 Annual Projection	2017 Budget Request	2017 Board Adopted Budget	% Chg from 2016 Budget
Revenue							
State Grants	13,000	13,000	70	13,000	13,000	13,000	
Donations	3,600		870	870			
Other Misc. Revenue			808	808			
Total Revenue	16,600	13,000	1,748	14,678	13,000	13,000	
Expense							
Wages	141,775	158,800	82,257	164,514	157,414	157,414	.87
Benefits	20,046	22,629	10,726	21,452	22,353	22,353	1.22
Personnel Related Expenses	161,821	181,429	92,984	185,966	179,767	179,767	.92
Purchased Services	1,564	2,200	1,056	1,512	2,200	2,200	
Repairs and Maintenance	49	100	118	350	700	700	600.00
General Operating	13,912	14,476	14,454	17,351	18,589	18,589	28.41
Fixed Charges		25					100.00
Operating Expense	15,525	16,801	15,628	19,213	21,489	21,489	27.90
Employee Related Insurance	29,241	32,227	19,836	39,543	44,783	44,783	38.96
Insurance Charges	705	978	489	978	910	910	6.95
System Operation Charges	6,510	7,401	3,351	7,401	18,603	18,603	151.36
Interdepartmental Charges	36,455	40,606	23,676	47,922	64,296	64,296	58.34
Total Expense	213,802	238,836	132,287	253,101	265,552	265,552	11.19
Tax Levy Required / (Contributed)	196,716	225,836	113,417	226,833	252,552	252,552	11.83