

**WISCONSIN DIVORCE CERTIFICATE APPLICATION**  
 (for Mail or In-Person Requests)

**TYPE or PRINT.**

**PENALTIES:** Any person who illegally possesses any vital record with knowledge that the vital record has been illegally obtained is guilty of a Class I felony [a fine of not more than \$10,000 or imprisonment of not more than 3 years and 6 months, or both, per Wis. Stat. § 69.24(1)].

<b>I. APPLICANT INFORMATION</b>	CURRENT NAME - First			Last			MAIL TO NAME - First (if different)			Last				
	YOUR STREET ADDRESS (CANNOT be a P.O. Box address) Apt. No.						MAIL TO ADDRESS (if different than street address) Apt. No.							
	City			State		ZIP Code		City			State		ZIP Code	
	DAYTIME TELEPHONE NUMBER (      )						EMAIL ADDRESS							
	TYPE OF CURRENT VALID PHOTO ID (See item 3 on page 2.)				PHOTO ID NUMBER				STATE OF ISSUANCE		EXPIRATION DATE			

<b>II. APPLICANT'S RELATIONSHIP TO PERSON(S) NAMED ON THE CERTIFICATE</b>	Per Wis. Stat. § 69.20(1), a <b>CERTIFIED copy of a divorce certificate is only available to those with a "direct and tangible interest."</b> (A-E)											
	<p><b>CHECK ONE box which indicates YOUR RELATIONSHIP to one of the PERSONS NAMED on the divorce certificate.</b></p> <p>A. <input type="checkbox"/> I am <b>one of the persons named</b> on the divorce certificate.</p> <p>B. I am a <b>member of the immediate family</b> of one of the persons named on the divorce certificate.  <input type="checkbox"/> Parent                      <input type="checkbox"/> Child                      <input type="checkbox"/> Brother / Sister  <input type="checkbox"/> Maternal Grandparent    <input type="checkbox"/> Paternal Grandparent</p> <p>C. <input type="checkbox"/> I am the <b>legal custodian or guardian</b> of one of the persons named on the divorce certificate.</p> <p>D. <input type="checkbox"/> I am a <b>representative authorized</b> by any person in categories A - C, including an attorney.                  Specify the person you represent: _____</p> <p>E. <input type="checkbox"/> I can demonstrate the divorce certificate is necessary for the <b>determination or protection of a personal or property right</b>.                  Specify your interest _____</p> <p>F. <input type="checkbox"/> None of the above. I am requesting an <b>uncertified</b> copy. (Copy will not be valid for identity or legal purposes.)</p> <p>NOTE: Grandchildren, stepparents, stepchildren, stepbrothers / stepsisters may only obtain certified copies as categories C – E.</p>											

<b>III. FEES</b>	PURPOSE FOR WHICH CERTIFICATE IS REQUESTED:										
	First Copy Fee ..... \$ 20.00 <u>20.00</u> Additional copies of the same certificate issued at the same time as the first copy _____ X \$ 3.00 _____ <div style="text-align:right;">Number of Additional Copies</div> <p style="text-align:right;"><b>TOTAL</b> _____</p>										

**Submit your application materials and fee to:**  
**Be sure to include:**  completed form,  acceptable identification,  payment,  any additional proof or authorization required

<b>IV. DIVORCE INFORMATION</b>	PARTY "A" BIRTH NAME - First			Middle			BIRTH Last Name				
	PARTY "B" BIRTH NAME - First			Middle			BIRTH Last Name				
	LOCATION OF DIVORCE - County						DATE OF DIVORCE (MM/DD/YYYY)				

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested divorce certificate in accordance with the categories listed above.											
SIGNATURE (Applicant)									Date Signed (MM/DD/YYYY)		

**Important: Signature and payment are required for processing.**

**1. What is the difference between a “certified” and an “uncertified” copy of a divorce certificate?**

**A CERTIFIED COPY:**

- Is printed on security paper, has a raised seal, and shows the signature of the State Registrar or Local Registrar.
- Can be used for legal purposes.
- Can only be obtained with a direct and tangible interest as defined in Wis. Stat. § 69.20(1).

**AN UNCERTIFIED COPY:**

- Is printed on plain paper and marked “uncertified.”
- Is for information purposes only and cannot be used for identity or legal purposes.
- Contains the same information as a certified copy.

**2. How long will it take to process my request?**

**APPLYING IN PERSON**

**APPLYING BY MAIL**

**3. What identification is required when applying for a divorce certificate?**

Requests for certified copies require proof of identification. Applicant’s original ID is required for in-person applications. A **photocopy** of the applicant’s ID is required for mail applications.

**At least one form of ID must show your name and address. Expired cards or documents will not be accepted.**

Examples of acceptable forms of identification include:

**One of these:**

- State issued driver’s license or ID card
- US Government issued photo ID
- US or Foreign passport
- Tribal or Military ID card

**OR**

**Two of these:**

- Bank/Earnings statement
- Current, dated, signed lease
- Health insurance card
- Utility bill or traffic ticket
- Vehicle registration/title

**If you have questions regarding this form, please call  
or visit our website at**